



Deutscher Kanu-Verband

Deutscher **Kanu**-Verband

Deutscher Kanu-Verband e.V. • Postfach 10 03 15 • 47003 Duisburg

To all  
national federations  
of the International Canoe Federation

**Bundesgeschäftsstelle**

Bertaallee 8  
47055 Duisburg  
Telefon (02 03) 9 97 59-0  
Telefax (02 03) 9 97 59-60  
Web [www.kanu.de](http://www.kanu.de)  
E-Mail [service@kanu.de](mailto:service@kanu.de)

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to attention for: Mr. José Perurena López  
Mr. Simon Toulson  
Mr. Frank Garner

Jo/Rü

2018-02-01

**2018 ICF CANOE SPRINT WORLD CUP DUISBURG 25. – 27. May**

Dear sports friends,

Deutscher Kanu-Verband would like to invite you cordially to the

**2018 ICF CANOE SPRINT WORLD CUP DUISBURG**

taking place at the regatta course in Duisburg.

It would give us great pleasure if your nation's canoe sprint team takes part in this event.

As enclosure you get the registration documents from Kanu-Regatta-Verein Duisburg e.V.. Please send your entries directly to the announced address.

See you again in Duisburg!

Yours sincerely  
DEUTSCHER KANU-VERBAND E.V.

Thomas Konietzko  
President

**Konten**

National-Bank AG  
BLZ 360 200 30  
Konto 502 200  
IBAN DE  
76 360200300000502200  
Swift-BIC NBAGDE3E  
Postbank Hannover  
BLZ 250 100 30  
Konto 4475 304  
IBAN DE  
80 250100300004475304  
Swift-BIC PBNKDEFF

**Steuer-Nr.**

109 / 5970 / 0037

# 2018 ICF Canoe Sprint World Cup

25. - 27. May

Regatta Course Duisburg

## BULLETIN No 1



# 2018 ICF Canoe Sprint World Cup

- XXXII. Internationale Kanu Regatta 25. - 27. Mai -

Dear friends,

we herewith intend to provide all necessary information about competition, accommodation, catering and other arrangements for you and your teams during the 2018 ICF CANOE SPRINT WORLD CUP DUISBURG.

We kindly request you to thoroughly read through the bulletin and the additional information. The attached forms should be sent to the organising committee either by e-mail or by regular mail prior to indicated deadlines. All other necessary forms are available online on the official website of the competition: [www.kanuduisburg.de](http://www.kanuduisburg.de), which will be open a.s.a.p.

## 2018 ICF CANOE SPRINT WORLD CUP DUISBURG

**Venue:** Regatta Course, Kruppstraße 30 b, 47055 Duisburg, Germany

**Date:** 25th – 27th May 2018

**Events:** 2018 ICF Canoe Sprint World Cup



## 1. Entries

Please find attached our forms.

You are kindly requested to return them as follows:

Provisional Entry (form A)	by 11 <sup>th</sup> of March 2018
Provisional Hotelreservation (form A1)	by 11 <sup>th</sup> of March 2018
Obligatory Hotelreservation (form A2)	by 08 <sup>th</sup> of April 2018
Final Travel Info (form D1)	by 29 <sup>th</sup> of April 2018
Final Travel Info (form D2)	by 29 <sup>th</sup> of April 2018

All forms will be available at our website [www.kanuduisburg.de](http://www.kanuduisburg.de), too.

The organising committee will only confirm the provisional and the final hotel booking. In case of any amendments, these will not be confirmed and invoiced other than in the event of exceeding the total hotel capacity.

Numerical and Nominal entries have to be made **ONLY** online via ICF SDP (ISIS) system.

<https://icf.msl.es/icf/main.jsp>

### Contact:

Postal address:

**Kanu-Regatta-Verein Duisburg e.V.**  
**Kruppstraße 30 b**  
**D - 47055 Duisburg**

Phone/fax/e-mail

**Tel.: +49 203 72 93 81**

**Fax: +49 203 33 84 93**

**E-Mail: [info@kanuduisburg.de](mailto:info@kanuduisburg.de)**



## 2. Accommodation and catering

### 2.1 Teams

Bookings for the official hotels at the following conditions can be made through the organising office of the 2018 ICF CANOE SPRINT WORLD CUP DUISBURG.

**We only accept changes regarding the accommodations on the pre-printed forms.**

No.	Category	<u>Single room</u> - accommodation - full board - participation fee <i>per person per day</i>	<u>Double / Twin room</u> - accommodation - full board - participation fee <i>per person per day</i>	<u>Triple room</u> - accommodation - full board - participation fee <i>per person per day</i>
1	A Category Hotels <ul style="list-style-type: none"><li>- Hotel Conti</li><li>- Hotel Mercure</li><li>- Hotel Wyndham</li><li>- Hotel Plaza</li></ul>	€ 155,00	€ 125,00	-
2	B Category Hotels <ul style="list-style-type: none"><li>- Ferrotel (no Triple)</li><li>- Sportschule Wedau*</li><li>- Jugendherberge</li></ul> <small>* No transport to the regatta course and back!</small>	€ 150,00	€ 122,50	€ 120,00
3	C Category Hotels <ul style="list-style-type: none"><li>- Hotel Mirage</li><li>- Hotel Regent</li></ul>	€ 145,00	€ 117,50	€ 107,50
4	D Category Hotels <ul style="list-style-type: none"><li>- B &amp; B Hotel</li></ul>	€ 135,00	€ 107,50	€ 105,00
5	E Category Hotels <ul style="list-style-type: none"><li>- Hotel Ibis Budget</li></ul>	€ 125,00	€ 105,00	-

We will award the hotel rooms in the categories after the date of receipt of applications.





We would like to point out the fact that none of the offered hotels is more than 5,5 km far away from the regatta course!

**Upon arrival the hotels may request a deposit of € 50,00 (fifty Euros) per person directly from the individual as guarantee for any eventual damage caused or any extra service. The hotel will refund the deposit on departure deducting minus the actual cost incurred!**

**Due to a lot of requests from IF's in the past, we will offer central catering for lunch and dinner at the course in a great catering tent which is going to be built on the meadow near the entrance to the main regatta offices, from 21<sup>st</sup> May – 27<sup>th</sup> May. *First meal will be lunch at the day of arrival and last meal will be breakfast at the day of departure.***

## **2.2 ICF Board, ICF Committee, ICF Staff, ICF Referees**

The Organiser provides full board accommodation and car transportation for the ICF Canoe Sprint Referees, ICF Jury, ICF Committee, ICF Board, ICF Staff according to confirmed / agreed numbers of persons and days, free of charge.

## **3. Participation fee**

Every participant (athletes, support team, officials) will be charged 30 Euros per day and person for organisation cost. This participation fee is included in the prices for accommodation. The fee applies for the period 21<sup>st</sup> May - 28<sup>th</sup> May 2018. Should you intend to arrive at an earlier date or leave later, please contact the organising office regarding additional cost.

The participation fee includes:

- Accreditation costs
- Bus transfer from Düsseldorf International (DUS) airport or from Duisburg Hbf central rail station to booked accommodation on your day of arrival and return journey on the day of departure
- Transfer by shuttle bus between regatta course and accommodation from 21<sup>th</sup> May to 27<sup>th</sup> May 2018. There will be no shuttle bus between Sportschule Wedau and the regatta course (only a short distance to walk)
- Fees for the use of the regatta course and its facilities
- Medical care at the regatta course
- Security service at the regatta course
- Fully comprehensive insurance of the event
- Vehicle permit and parking permit for one boat trailer and one vehicle for every delegation (*the boat trailer will be parked after unloading in a safe area close to the regatta course; the delegations' vehicles will be parking possibility next to the athletes' area*)
- The supply of mineral water, fruits and energy bars free of charge at specific supply points at the regatta course during the days of competition

In case accommodation is booked directly by yourself in other than the official hotels, shuttle bus service between the regatta course and the booked accommodation cannot be provided. No discount of the participation fee of 30 Euros per person per day will be given.

#### 4. Terms of payment

Participation fees and booked accommodation are to be paid in the following instalments:

- **50 %** of participation fee, accommodation and full board costs should be remitted by **25<sup>th</sup> March 2018** to the organising committee.
- The final payment of **50%** is due by **22<sup>nd</sup> April 2018**.

<b>Bank:</b>	<b>Sparkasse Duisburg</b>
	<b>Königstraße 23 – 25, 47051 Duisburg, Germany</b>
<b>BIC CODE:</b>	<b>DUIS DE33 XXX</b>
<b>IBAN:</b>	<b>DE63 3505 0000 0200 1198 16</b>
<b>Beneficiary:</b>	<b>Kanu-Regatta-Verein Duisburg e.V.</b>
<b>Address:</b>	<b>Kruppstraße 30 b, 47055 Duisburg, Germany</b>

Invoiced amounts have to be paid in full without the deduction of transaction fees. Please make sure that transaction fees are covered by yourself. It is your responsibility to pay these extras when transferring money into our bank account.

The booking shall be provisional until the first instalment has been credited to our bank account, hence the Organising Committee reserving the right to alter or cancel reservations until receipt of full amounts due. Once the first instalment has been credited, reservations will be confirmed. An updated pro forma invoice will be sent by the Organising Committee verifying which payments have been credited to our bank account.

#### **Accepted methods of payment during accreditation at the regatta course:**

Cash (Euros) payment **only**.

#### **Cancellation terms**

Should you cancel your booking, a charge applies to the equivalent of any loss suffered by the Organising Committee as itemised below. The amount of any cancellation fee will be calculated as a percent of the participation fee according to the following period of notice given:

**No forfeit if cancelled until 8<sup>th</sup> April 2018**  
**50% forfeit if cancelled until 22<sup>nd</sup> April 2018**  
**100% forfeit if cancelled after 22<sup>nd</sup> April 2018**

#### 5. Boat rental

For requirements regarding boat rental necessary information will be published on our website -a.s.a.p.-.

## 6. Training sessions

The regatta course will be open for training from:

**21<sup>st</sup> May 2018 to 24<sup>th</sup> May 2018**

**8 am to 6 pm**

There will be special training sessions with the automatic starting machine. They will be published in the "Last Info".

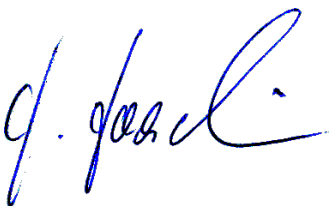
## 7. Medical insurance

We have to ask all participants of the 2018 ICF CANOE SPRINT WORLD CUP DUISBURG to take out a medical insurance policy in their respective home country. All cost in excess of the normal first aid, ambulance and physiotherapeutic services are to be covered by this medical insurance policy. The organising committee will not cover any expenses in connection with hospital or dental treatment.

## 8. Visa

All participants are kindly requested to contact the German Embassy or Consulate in their home country. Be aware that visa applications may take some time to process. Please send requests for supporting documents to your visa application to the organising committee without any delay once specified by the German Embassy or Consulate. We will then contact the German Embassy in your home country directly.

Best regards



Jürgen Joachim  
*Head of organising office*

