

CANOE SPRINT

Games-time Guide





Disclaimer

All information in this guide was correct at the time of going to press. Changes to schedules, procedures, facilities and services, along with any other essential updates, will be communicated to teams by competition management if required. Changes to the competition schedule will also appear on the Games-time Website, while any changes to the training schedule will be communicated by the Sport Information Centre in the Athletes Village.

Welcome

The Baku 2015 European Games will welcome around 6,000 athletes, 3,000 supporting team officials and 1,600 technical officials from across Europe to participate in elite-level sport competition.

We aim to provide all participants with optimal conditions so that they are able to perform at their best. This guide will help with those preparations and Games-time operations as it provides key information including the relevant competition rules and format, medal events, competition schedule and key dates. Each audience – athletes, team officials and technical officials – also has their own dedicated section within the guide that includes the information that is relevant to them.

The guide also includes details of the relevant venue, medical, antidoping, training and competition related services, as well as the key policies and procedures that will be in place during the Games for each client group.

We hope that this guide helps with your planning in the weeks remaining before the European Games. Hard copies of this Games-time Guide will be provided to each client group upon arrival in Baku.

We look forward to welcoming you to Baku for 17 days of competition that puts sport first and sets a tradition for the European Games that follow.

Key dates

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General Information



Canoe Sprint Competition: General Information

The Canoe Sprint competition at the Baku 2015 European Games will be held from 14 to 16 June 2015 at the Kur Sport and Rowing Centre in Mingachevir. A total of 350 athletes, 205 men and 145 women, may take part in the Canoe Sprint competition.

Key Dates		
Date Event		
1 May 2015	Sport Entries submission deadline	
8 June	Official opening of Athletes Village	
11 June 2015	Official Opening of Canoe Sprint Village	
12 June 2015	Start of Official Training	
12 June 2015	Technical Meeting	
12 June 2015	European Games Opening Ceremony (Baku only)	
12 June 2015	Start of Canoe Sprint Training	
14 June 2015	Start of Canoe Sprint competition	
16 June 2015	End of Canoe Sprint competition	
18 June 2015	Official Closing of Canoe Sprint Village	
28 June 2015	European Games Closing Ceremony	
1 July 2015	Official closing of Athletes Village	

BEGOC competition management		
Position Name		
Canoe Sprint Manager	Jean-Jerome Perrin	
Canoe Sprint Specialist	Leyla Aliyeva	
Technical Operations Manager	Joseph Lambert	

European Canoe Association (ECA) personnel		
Position Name Country Code		Country Code
Chief Official	Elly Muller	NED
Chief Judge	Miroslav Haviar	SVK
Deputy Chief Judge	Michel Letienne	FRA

International Technical Officials (ITOs)			
Position	Name	Country Code	
Jury	Albert Woods	GBR	
Technical Delegate / Jury	Branko Lovric	CRO	
Chief Official	Elly Muller	NED	
Chief Judge	Miroslav Haviar	SVK	
Deputy Chief Judge	Michel Letienne	FRA	
Starters	Hans-Walter Humme	GER	
Starters	Steve Jones	GBR	
Starters	Oscar Soares	POR	
Course Umpires/Aligners	Lubos Kunc	SVK	
Course Umpires/Aligners	Hugo Gomez	POR	
Course Umpires/Aligners	Daniel Stoian ROU		
Course Umpires/Aligners	s Marketa Zemanova CZE		
Course Umpires/Aligners	Veneta Todorova	BUL	
Course Umpires/Aligners	Patrick Berard	FRA	
Course Umpires/Aligners	Aleksandras Alekrinskis	LTU	
Finish Line Judges/Video	Iwona Stebner	POL	
Finish Line Judges/Video	Alexandra Federova	RUS	
Finish Line Judges/Video	Iveta Algieniece	LAT	
Finish Line Judges/Video	Yauhine Chuckevich	BLR	

International Technical Officials (ITOs)		
Position Name		Country Code
Boat Control	Karl Hauck	GER
Boat Control Jean-Claude Dethise BEL		BEL
Boat Control Marta Felpeto		ESP
Boat Control Marina Romanova RUS		RUS
Boat Control Gyorgy Denes HUN		HUN
Boat Control Thomai Georgakopoulou GRE		GRE

National Technical Officials (NTOs)		
Position	Name	
Intermediate Timing	Ilgar Tagiyev	
Intermediate Timing	Larisa Akhundova	
Intermediate Timing	Lubov Komarova	
Intermediate Timing	Janna Mammadova	
Intermediate Timing	Aliya Akhundova	
Intermediate Timing	Elza Aliyeva	
Intermediate Timing	Rufat Yusifov	
Intermediate Timing	Elgiz Ismayilov	
Intermediate Timing	Khagani Mikayilov	
Intermediate Timing	Kurban Kurbanov	
Boat Control	Kamal Mammadov	
Boat Control	Farid Saadov	
Boat Control	Mais Adilov	
Boat Control	Kamil Javadov	
Boat Control	Elchin Abdullayev	
Boat Control	Elbey Shamhalov	

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National Technical Officials (NTOs)		
Position	Name	
Boat Control	Elvin Cafarov	
Boat Control	Isbandiyar Cafarov	
Boat Control	Mariya Popova	
Boat Control	Shamil Ismayilzada	
Boat Control	Elshan Rahimov	
Catamaran Drivers	Tahir Nabiyev	
Catamaran Drivers	Rasim Babayev	
Catamaran Drivers	Azer Museibov	
Catamaran Drivers	Galib Umarov	
Catamaran Drivers	Mahammad Jafarli	
Catamaran Drivers	Ilgar Agalarov	
Catamaran Drivers	Rahib Salahov	

Medal events

The competition will consist of 15 medal events, summarised below.

Medal events (15)		
Men (9)	Women (6)	
Kayak Single (K1) 200m	Kayak Single (K1) 200m	
Kayak Single (K1) 1000m	Kayak Single (K1) 500m	
Kayak Single (K1) 5000m	Kayak Single (K1) 5000m	
Kayak Double (K2) 200m	Kayak Double (K2) 200m	
Kayak Double (K2) 1000m	Kayak Double (K2) 500m	
Kayak Four (K4) 1000m	Kayak Four (K4) 500m	
Canoe Single (C1) 200m		
Canoe Single (C1) 1000m		

Medal events (15)		
Men (9) Women (6)		
Canoe Double (C2) 1000m		

Competition format

Depending on the number of entries, each Canoe Sprint event will consist of preliminary heats, semi-finals and finals. For the K1 Men 1000 and 200 meters, K1 Women 500 and 200 meters, "B" finals will be held in order to allow for placing from 10th to 18th places, and "C" finals will be held in order to allow for placing from 19th to 27th place. For the other races, there will be no final B and C.

Events with 10-18 boats

Events, for which between 10 and 18 boats have been entered, will begin with two heats, each with up to nine boats. The three fastest boats in each heat will progress directly to the final, with the boats ranked from four to seven and the next best time going forward to the one semi-final, while the remaining boats will be eliminated from the competition. The three fastest boats in the semi-final will progress to the "A" final, while the remaining boats will be eliminated from the competition.

Events with 19-27 boats

Events, for which between 19 and 27 boats have been entered, will begin with three heats, each with up to nine boats. The fastest boat will progress directly to the final, and boats placed second to seventh will progress to the two semi-finals, with the remaining boats eliminated from the competition.

The three fastest boats in each semi-final will progress to the "A" final, with the boats placed fourth to seventh and the next best time going forward to the "B" final. The remaining boat will be eliminated from the competition.

Events with 28-36 boats

Events, for which between 28 and 36 boats have been entered, will begin with four heats, each with up to nine boats. The six fastest boats in each heat, and the next three fastest boats from across the four heats, will progress to the three semi-finals. The remaining boats will be eliminated from the competition.

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The three fastest boats in each semi-final will progress to the "A" final. Boats finishing fourth to sixth in each semi-final will progress to final "B." The remaining boat will be eliminated from the competition.

K₁ 5000 meters

Events, for which between 13 and 30 boats have been entered, will have only one race. One long lap followed by four short laps are to be completed. The three fastest boats will take the top three places.

Competition rules

The Canoe Sprint competition will be held in accordance with the current edition of the following document that is in force at the time of the Games:

- ICF Canoe Sprint Rules 2013, available at www.canoeicf.com

Appeals and protests procedure

Protests and appeals will be carried out in accordance with the ICF Canoe Sprint Rules 2013.

Dead heats (semi-finals and finals)

Heats and semi-finals

In the case of a dead heat finish for any position that determines the progression to the next level of the competition, the following rules apply:

- Whenever there is a sufficient number of lanes available in the next level of the competition, the drawing of lots will determine into which race the dead heat boats will advance. Lane 0 may also be used where required.
- Whenever there are not enough lanes to accommodate the number of dead heat boats, there will be a re-race arranged between the boats.
- In case of a dead heat in a re-race, the drawing of lots will determine the outcome.

Finals

If two or more boats reach the finishing line at the same time, they will be awarded the same classification in the final.

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Clothing and equipment

Clothing and equipment used by athletes and other participants in the Canoe Sprint competition must comply with the following documents:

- ICF Canoe Sprint Rules 2013, Chapter II, available at www.canoeicf.com
- European Games Rules on Advertising, Demonstrations and Propaganda

European Games Rules on Advertising, Demonstrations and Propaganda

The following Rules for the European Games are based on Rule 50 of the Olympic Charter.

- 1 The European Olympic Committees (EOC) determine the principles and conditions under which any form of advertising or other publicity may be authorised.
- 2 No form of advertising or other publicity shall be allowed in and above the stadia, venues and other competition areas which are considered as part of the European Games sites other than that relating to the contractual rights of the marketing partners of the Baku 2015 European Games.
- 3 No kind of demonstration of political, religious or racial propaganda is permitted in any of the European Games sites, venues or other areas.
- 4 These rules and any other manuals, guides, guidelines or any other instructions issued by the EOC Executive Committee apply to all persons holding accreditation for the Games and are a pre-condition to the ongoing validity of that accreditation.

Manufacturer's Identification on Equipment and Clothing

Definition: Manufacturer's Identification means the normal display of the name, designation, trademark or logo. The Manufacturer's Identification can only appear once on each piece. **The standard graphic elements recognised by the WFSGI, e.g. adidas' three**

stripes may also be used within reason and subject to prior written agreement. Other identifications such as 'Goretex' and 'Dryfit' may also be used within reason subject to prior written agreement. The size of these may not be larger than the Manufacturer's Identification.

All approvals must be requested via brand.approvals@baku2015.com

- 1 Other than the Manufacturer's Identification, produced according to the size guidelines shown below, **and the standard graphic elements** no form of publicity or propaganda, commercial or otherwise, may appear on persons or on any article of clothing or equipment worn or used by the athletes or other participants in the Baku 2015 European Games. It also includes, but is not limited to, for example, any form of body art, jewellery or contact lenses.
 - 1.1 Equipment: any Manufacturer's Identification used cannot take up more than 10% of the surface area of the equipment visible during competition up to a maximum size of 60cm2. Exceptions may apply, subject to prior written agreement (brand.approvals@baku2015.com).
 - 1.2 Headgear and gloves: the maximum size of the Manufacturer's Identification allowed on any form of headgear and on gloves is 6cm2. Headgear includes, but is not limited to, hats, helmets, sunglasses and goggles.
 - 1.3 Clothing (e.g. **NOC uniforms**, competition clothing, tracksuits, T-shirts, shorts, sweat tops and sweat pants): the maximum size allowed for any Manufacturer's Identification on clothing is 20cm2. There **is one** exception:

Where a one piece body suit is worn in competition, two Manufacturer's Identifications may be included – one above the waist and one below. These Identifications must not be placed next to each other.

1.4 Shoes: the normal distinctive design pattern of the manufacturer may appear on shoes. The manufacturer's name and/or logo may also appear, up to a maximum size of 6cm2, either as part of the normal distinctive design pattern or separate to it.

1.5 Technical gear: the maximum size of the Manufacturer's Identification on all technical gear, installations and other apparatus, which are neither worn nor used by athletes or other participants (for example, timing equipment and scoreboards), may be no larger than 1/10th of the height of the piece in question up to a maximum of 10cm high.

1.6 In case of special rules adopted by an International Sports Federation, exceptions to the rules mentioned above may be approved by the EOC Executive Committee.

Any violation of these rules may result in disqualification or withdrawal of the accreditation of the person concerned. The decisions of the EOC Executive Committee regarding this matter shall be final.

NOC Uniforms

The official uniforms of the NOCs may include:

- symbols of the country (name of the country, national flag, emblem, etc.);
- emblem of the NOC;
- logo of the Baku 2015 European Games;
- emblem of the respective National Sport Federations (on competition kit only where permitted by the NOC).

The NOCs are requested to bring a sample of the competition uniform to the first Technical meeting of each sport for final check in order to avoid any problems on the field of play.

NOCs should seek prior written approval from BEGOC for their uniforms before production begins. Pictures featuring the branding should be sent to (brand.approvals@baku2015.com) for review and official approval.

Athlete Conduct

During the European Games athletes' ongoing accreditation is conditional upon them not:

 Taking any sport equipment and/or national flag onto the podium during a Medal Ceremony; Making any kind of demonstration or promote political, religious or racial propaganda in any European Games venue or associated areas during the period of the Games.

Late Athlete Replacement Policy

The deadline for sport entries of participating athletes in the Baku 2015 European Games is 1 May 2015.

However, where urgent medical problems arise, or in other exceptional circumstances that are assessed on a case-by-case basis, the European Olympic Committee (EOC) may permit the permanent replacement of one athlete by another only in the same sport, discipline and event. During the European Games, it is the policy of the EOC that P accreditations are not available.

Replacement of an athlete can only occur after consultation with the relevant European Federation (EF) and, when deemed necessary by the EOC, an EOC medical expert.

The replacement of athletes due to medical reasons after 1 May 2015 and up to 2 hours prior to the Sport Technical Meeting, or weight draw as appropriate, is possible providing:

- 1. The replacement athlete is entitled, and qualified, to take part in the European Games as stipulated in the Qualification systems, published in 2014 and regularly updated by the EOC and Baku European Games Operation Committee (BEGOC).
- 2. No doping control issues are pending concerning the replacement athlete.
- 3. The National Olympic Committee (NOC) of the replacement athlete had applied for accreditation for the athlete prior to the application for accreditation deadline on 12 March 2015.

The non-medical replacement of athletes is possible after 1 May 2015 and up to 24 hours prior to the Sport Technical Meeting, or weight draw as appropriate. **NB: The deadlines for medical and non-medical replacements are different.** For non-medical replacements, in order to keep changes to a manageable level and to support a sustainable level of resourcing within the BEGOC Sport Entries team, a limit on changes to

an NOC's delegation has been put in place.

Each NOC shall be allocated a quota for non-medical replacements based upon the NOC overall number of athletes:

Number of athletes	Quota for non-medical LAR
From 1-10	1
From 11-20	2
From 21-50	5
From 51-100	5
From 101-150	15
From 151-200	20
201+	30

Following confirmation from the BEGOC Sport Entries team that the submission procedure has been correctly completed the application for Late Athlete Replacement shall be approved by:

- Technical Delegate for the relevant sport or discipline, on behalf of the European Federation
- Designated representative of the EOC.

The following additional procedures must also be carried out in order for one athlete to be replaced by another:

- a) The relevant NOC must fill out an Official Athlete Replacement Form for the athlete being replaced and the replacement athlete.
- b) The relevant NOC must add the new athlete's details to the Eligibility Conditions Form which they already hold and, when required, the Sport Entry Form for the replacement athlete.
- c) The accreditation card of the replaced athlete must be withdrawn. Following the athlete replacement, the accreditation card of the replaced athlete shall be cancelled. Procedures relating to the replaced accreditation card will be released in due course.

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Once a replacement athlete has been approved, that individual athlete cannot be replaced for non-medical reasons.

All documentation and queries regarding this matter should be sent by email or submitted in person to the BEGOC Sport Entries department, at:

Athletes Village – Sport Entries and Sport Information Centre Email: entries@baku2015.com

The BEGOC Sport Entries Office will forward all received queries to the BEGOC Accreditation team and to the EOC accordingly.

Effective:

For Non-Medical replacements – from 1 May 2015 until up to 24 hours prior to the Sport Technical Meeting, or weight draw as applicable for that event.

For Medical replacements – from 1 May 2015 until up to 2 hours prior to the Sport Technical Meeting, or weight draw as applicable for that event.

This policy is not applicable to athlete nominative disciplines (Badminton, Women's Boxing, Fencing for individually qualified athletes, Judo, Karate, Taekwondo, Table Tennis for individually qualified athletes). In the case of an injury and for disciplines where the quota place is allocated to an athlete by name the quota place will be reallocated. The common deadline for such reallocations is 1 June 2015.

Waiver

The above-noted policy is subject to further change by the EOC for exceptional circumstances.

Doping control

BEGOC is committed to delivering a world-class doping control programme during the Baku 2015 European Games. Under the authority and direction of the EOC, the BEGOC doping control programme will

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ensure the integrity of sport is upheld and protect the rights and health of the athletes.

The EOC Medical & Anti-Doping Commission is responsible for determining in advance the distribution and number of doping controls to be carried out throughout the Games period, from 8 June to 28 June 2015, and during this period athletes from all sports will be eligible for urine and blood testing. The EOC has the authority to test athletes for substances and doping methods prohibited by the World Anti-Doping Agency (WADA) anytime and anywhere during in-competition and pre-competition. All sample analysis will be performed in a WADA-accredited laboratory established for the Games.

The selection of the athletes may be targeted at random or based on the athlete's final position in competition.

BEGOC has appointed PWC Global Service Gmbh & Co. KG as the delivery partner for the doping control programme. As delivery partner, it will be responsible for sample collection, analysis and secure chain of custody.

Full details on the doping control programme and procedures at the European Games are available in the Baku 2015 Medical, Anti-doping and Pharmacy Guide, which can be downloaded from the e-Qəzet. Printed copies of the guide will be distributed at the EOC Medical Commission meeting on 11 June. If medical staff arrive later than 11 June, copies of the guide can be collected at the Polyclinic.

Sport information

Sport Information Desks (SIDs)

A Sport Information Desk (SID) is located at the competition venue and the NOC Services Centre will be operational in the Canoe Sprint Village. The desks will provide a variety of services to NOCs, as follows:

- The dissemination of general sport information.
- The distribution of start lists, draw lists and results.
- Training schedule information for open and pre-allocated training.
- Sport-specific requirements (e.g., forms submitted for several sports in relation to uniform checks or music submission).

The SID operating hours are as follows:

Period	Hours of operation
Training Day	07:00 to 18:45
Competition Day	07:00 to 18:45

The NOC Services Centre in the Canoe Sprint Village will be open from 07:00 until 22:00 every day from 10 to 18 June 2015.

Competition schedule

During the Games, there may be delays, postponements or cancellations of competition. Should this occur, NOCs will be informed of the revised competition schedule through the NOC Services Centre at the Canoe Sprint Village and the Sport Information Desk (SIDs) at the competition venue. For details on both see page 22. Changes will also appear on the Games-time Website at www.baku2015.com

Competition schedule

Day	Event	Timetable	Races
	Canoe Single (C1) 1000m Men	09:00 to 09:07	2 heats
	Kayak Single (K1) 1000m Men	09:21 to 09:42	4 heats
	Kayak Four (K4) 500m Women	10:00 to 10:06	2 heats
	Canoe Double (C2) 1000m Men	10:17 to 10:24	2 heats
Ħ	Kayak Double (K2) 1000m Men	10:31 to 10:38	2 heats
14 June 2015, Day 1	Kayak Single (K1) 500m Women	13:00 to 13:18	4 heats
Δ,	Kayak Four (K4) 1000m Men	13:35 to 13:42	2 heats
015	Kayak Double (K2) 500m Women	13:53 to 13:59	2 heats
2(Kayak Single (K1) 500m Women	15:30 to 15:42	3 semi-finals
ıne	Canoe Single (C1) 1000m Men	15.54	1 semi-final
ابر. ا	Kayak Single (K1) 1000m Men	16.08 to 16.22	3 semi-finals
14	Kayak Double (K2) 500m Women	16:34	1 semi-final
	Canoe Double (C2) 1000m Men	16:46	1 semi-final
	Kayak Double (K2) 1000m Men	16:53	1 semi-final
	Kayak Four (K4) 500 Women	17:12	1 semi-final
	Kayak Four (K4) 1000m Men	17:24	1 semi-final
	Kayak Single (K1) 1000m Men	10:00	Final B
Ŋ	Kayak Single (K1) 1000m Men	10:14	Final A
[0]	Canoe Single (C1) 1000m Men	10:21	Final A
le 2	Kayak Four (K4) 500m Women	10:32	Final A
un	Kayak Double (k2) 1000m Men	10:43	Final A
15 June 2015	Canoe Double (C2) 1000m Men	10:50	Final A
-	Medal Ceremony MK1 1000m	11:00 to 11:08	MC
	Medal Ceremony MC1 1000m	11:08 to 11:16	MC

Day	Event	Timetable	Races
	Medal Ceremony WK4 500m	11:16 to 11:24	MC
	Medal Ceremony MK2 1000m	11:24 to 11:32	MC
~ 1	Medal Ceremony MC2 1000m	11:32 to 11:40	MC
15 June 2015, Day 2	Kayak Single (K1) 200m Women	14:00 to 14:15	4 heats
Ď	Kayak Double (K2) 200m Men	14:25 to 14: 30	2 heats
بَرِ آک	Canoe Single (C1) 200m Men	14:40 to 14:50	3 heats
50]	Kayak Double (K2) 200m Women	14:55 to 15:00	2 heats
je (Kayak Single (K1) 200m Men	15:05 to 15:15	3 heats
ָוַדָּן בּוֹב	Kayak Single (K1) 200m Women	16:00 to 16:10	3 semi-finals
5.	Kayak Double (K2) 200m Men	16:15	1 semi-final
7	Canoe Single (C1) 200m Men	16:30 to 16:35	2 semi-finals
	Kayak Double (K2) 200m Women	16:40	1 semi-final
	Kayak Single (K1) 200m Men	16:45 to 16:50	2 semi-finals
	Kayak Single (K1) 500m Women	11:06	Final B
	Kayak Single (K1) 500m Women	11:12	Final A
က	Kayak Four (K4) 1000m Men	11:26	Final A
ay	Kayak Double (K2) 500m Women	11:37	Final A
Δ Δ	Medal Ceremony MK4 1000m	11:42 to 11:50	MC
15	Medal Ceremony WK1 500m	11:50 to 11:58	MC
3 20	Medal Ceremony WK2 500m	11:58 to 12:06	MC
16 June 2015, Day 3	Kayak Single (K1) 200m Women	15:05	Final B
Jī	Kayak Single (K1) 200m Men	15:10	Final B
16	Kayak Single (K1) 200m Men	15:15	Final A
	Kayak Single (K1) 200m Women	15:20	Final A
	Kayak Single (C1) 200m Men	15:25	Final A

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Day	Event	Timetable	Races
	Kayak Double (K2) 200m Men	15:30	Final A
~	Kayak Double (K2) 200m Women	15:35	Final A
ı <u>y</u> 3	Medal Ceremony MK1 200m	15:45	MC
Day	Medal Ceremony WK1 200m	15:53	MC
	Medal Ceremony MC1 200m	16:01	MC
[07	Kayak Single (K1) 5000m Women	16:30	Final A
Je (Kayak Single (K1) 5000mMen	17:05	Final A
16 June 2015,	Medal Ceremony MK2 200m	17:32 to 17:40	MC
6]	Medal Ceremony WK2 200m	17:40 to 17:48	MC
_	Medal Ceremony WK1 5000m	17:48 to 17:56	MC
	Medal Ceremony MK1 5000m	17:56 to 18:04	MC

Competition Venue Information



Competition: Venue information

Key information

For the European Games, the city of Mingachevir will host the Canoe Sprint competition. Home to the Azerbaijan Canoe Sprint and Rowing Teams, the Kur Sport and Rowing Centre is the national Olympic training centre. Located on the picturesque banks of the Kur River, approximately 250 kilometres from Baku, the existing venue will receive extensive upgrades before the Baku 2015 European Games.

Address

A. Islamzade 98A, AZ4500, Mingachevir

Venue access

The Games Family and Athletes entrance is at the main entrance (only one entrance), accessible via the Islamzade Street. Athletes staying in the Canoe Sprint Village will travel by bus on the bubble-to-bubble T-A service, with priority access to the venue. They will enter via the main entrance and go to the athlete load zones at the venue.

Circulation patterns

At Baku 2015, two circulation patterns will be used for Canoe Sprint:

- Circulation pattern 1: in use from 12 to 13 June 2015 (for training).
- Circulation pattern 2: in use from 14 to 16 June 2015 (for the competition).

Both circulation patterns will be sent to NOCs by 20 May 2015.

Field of play

The field of play at Mingachevir is a regatta course measuring 1000m in length, with a race lane depth greater than 7m. For the Canoe Sprint competition, it will be presented with nine lanes and with start lines at 200m, 500m, 1000m and 5000m meeting the ICF Canoe Sprint competition rules 2013. Separate warm-up and cool-down areas will also be available

Athletes may access the water at the competition venue via the

Canoe Sprint Games-time Guide

departure pontoon, which is located front of the boathouse. Those athletes going onto the water must receive a boat number from the team leader who collects them from the number collection point beside the departure pontoon and must fit it to their boat. Numbers must be returned at the end of the competition by the team leader.

Venue facilities and services

Athlete changing rooms, showers and lockers

Changing rooms for men are located within the boat house. For women, the changing rooms are located in the Team Area and the Athletes' Lounge building.

Athletes' Lounge

A lounge for athletes and their support staff is located in the building behind the Boathouse. The lounge contains sofas, tables and chairs, a TV with live coverage of Canoe Sprint when available, Wi-Fi, an athlete refreshment station, and the SID (see page 22). The Athletes' Lounge will be open during operational hours that athletes and officials are present at the venue for competition and official training.

Boat storage, rental and repair services

For athletes who require boat storage at Mingachevir, covered boat racks and trestles will be provided at the venue during the training and competition period. Teams should unload boats onto the racks. Boats will be stored in the Boathouse. The racks will be marked by country codes.

Boat rental services will be available at Mingachevir. If an athlete does not intend to bring their own boat(s) there will be support from supplier(s), who will make available a limited quantity of boats for athletes to use during competition period. The rental of boats from the supplier(s) will include full service and support to the competing athletes. The supplier(s) will also offer service and support to athletes who transport their own boats to Mingachevir. Further details of this service are listed on page 52.

Designated suppliers Nelo and Plastex will operate the boat repair services at the venue.

Broadcast Mixed Zone and I-Zone

The Broadcast Mixed Zone is located near or adjacent to the field of play. The I-Zone is located in or near the Venue Media Centre.

Catering services

Athlete refreshment station

Every competition venue will offer a refreshment station within its Athletes' Lounge, from the first day of training until the final day of competition. This service will be available to athletes everyday from 07:00 to 18:45. All beverages and snacks will be self-served with the station monitored and replenished by catering staff periodically. The refreshment station will include the below as standard:

- Tea and coffee
- Whole fruit (bananas, apples and oranges)
- Quality Biscuit (packaged)
- Granola Bar (e.g., Nutrigrain bar or similar)
- Still water (chilled and ambient) 500ml
- Sports drinks (varieties) 500ml

Athlete Venue Meals (AVMs)

AVMs will be available for athletes and officials who will be away from the Canoe Sprint Village for an extended period of time due to competition. These meals consist of freshly made products and are designed to meet the performance needs of athletes and team officials.

AVMs will be available for Canoe Sprint athletes and officials on 14 June 2015 and can be collected from the Athletes' Lounge.

Doping Control Station

The Doping control station at Mingachevir is located on the ground floor of the swimming pool area.

EF facilities

There will be two designated EF offices available at Mingachevir – the EF President's Office and the EF Secretary General's Office, both located at the Kur Hotel.

Fitness facilities and swimming pool

A swimming pool and fitness facilities, including kayak and canoe ergometers for training, warming up and cooling down are located at the venue.

Language services

BEGOC Language Services Team Members (LSTM) will provide volunteer interpretation services on competition days at Mingachevir from one hour prior to competition start until one hour after the end of competition or Medal Ceremony – whichever is the latest.

The LSTMs will have a unique identifier as part of their uniform. They can be deployed on request by contacting a member of the Protocol team directly, or by requesting Language Services support from a member of Games workforce at the venue.

Languages services will be covering Azerbaijani, Bosnian, Bulgarian, Croatian, Czech, English, French, German, Greek, Hungarian, Italian, Polish, Portuguese, Romanian, Russian, Serbian, Spanish and Turkish. The specific languages provided will vary by venue.

During off hours and for venues or situations where volunteer Language Services Team Members cannot be deployed, a telephone interpretation service will be available. This service will be available 24 hours a day, 7 days a week and will offer interpretation for over 150 languages.

Please note that telephone interpretation should always be used as a last-resort if no volunteer Language Services Team Member is available and is rarely suited for emergency situations.

Lost and found

All reports of lost items at Mingachevir should be directed to the SID. This is also the location to which all found items should be delivered. Items will be kept at the venue until the end of the Canoe Sprint competition, at which point they will be transferred to the Resident Centre in Building 2 at the Canoe Sprint Village.

Medical services and facilities

Medical services will be provided at competition, training and other official venues. These services will be backed up by services at the Polyclinics and the designated European Games hospitals.

Ambulances, staffed by doctors and nurses, will be stationed at competition and some non-competition venues. Emergency services and physiotherapy services for ill and injured athletes and team officials will be available at each competition venue.

Medical services will generally be available from one hour before the start of competition until one hour after competition ends. However, times vary in some venues: please check with the SID or the Venue Medical and Anti-doping Manager at the venue for details.

Athletes injured on the field of play during competition or training will be evaluated on site. If necessary, they will be retrieved from the field of play and transported to the athlete medical room, Polyclinic or hospital as appropriate. Field-of-play response will abide by EF rules.

At the competition venues, the following medical services will be provided:

- Field of play recovery teams
- Physiotherapy
- Emergency services

Full details on medical services at the European Games are available in the Baku 2015 Medical, Anti-doping and Pharmacy Guide, which can be downloaded from the e-Qəzet. Printed copies of the guide will be distributed at the EOC Medical Commission meeting on 11 June. If medical staff arrive later than 11 June, copies of the guide can be collected at the Polyclinic.

Physiotherapy services

Physiotherapy services at Mingachevir are located in the Boathouse area.

Sport Information Desk (SID)

For details of the SID operating hours, please see page 22.

Team Area

The Team Area at the competition venue serves as a rest zone separated by 16 partitions. The Team Area will be allocated to NOCs according to

the size of each team. Stretch mats, folding chairs and a table will be available in each of the 16 rest zones. The Team Area will also have Wi-Fi, a fridge and a refreshment station to provide warm and cold soft drinks and water only to athletes.

Technical Officials' changing rooms

Changing rooms, showers and lockers are located in the Athletes' Lounge area behind the boat house.

Venue evacuation and emergency procedures

In the unlikely event of a venue evacuation, a public announcement message will be broadcast within the venue that will provide directions. On hearing the evacuation message, client groups onsite should follow the directions of BEGOC workforce and leave the venue via the indicated routes and report to the designated evacuation assembly points. Details on the locations of the assembly points for each venue will be provided.

Warm-up area

During the competition, the warm-up area will be located at the following points:

- For the 1000m races behind the 1000m start line;
- For the 500m races behind the 500m start line;
- For the 200m races behind the 200m start line.

Weather information

For sports which are directly impacted by weather conditions, information will be made available from the Sport Information Centre in the Athletes Village, and at Sport Information Desks at the competition venues. This will include the forecast for the current day, as well as a summary forecast for up to three days in advance. The weather forecast will be regional and will be updated throughout the day as required.

In addition to the daily forecasts, Mingachevir will have wind measuring devices installed in order to ascertain live wind speeds and inform the venue and sport teams. These are separate to, and independent from, any Results System wind monitors.

Meteorological elements in June	Baku
Mean temperature (°C)	23.0
Maximum mean temperature (°C)	26.8
Minimum mean temperature (°C)	19.3
Mean wind speed (m/s)	6.5
Maximum wind speed (m/s)	32
Prevailing wind	North
Monthly precipitation (mm)	10.0

Meteorological elements in June	Mingachevir
Mean temperature (°C)	24.0
Maximum mean temperature (°C)	29.8
Minimum mean temperature (°C)	18.9
Mean wind speed (m/s)	3.9
Maximum wind speed (m/s)	25
Prevailing wind	North-west and south-east
Monthly precipitation (mm)	44.1

Athletes' Information



Athletes' information

Frequently Asked Questions

Essential information and emergencies

What is the phone number to call in an emergency?

If you find yourself in an emergency situation, the number to call depends on your location at the time. For emergency services within the Athletes Village, dial the numbers listed in your welcome pack and displayed in public areas, as well as on apartment doors and internal phones. For more information on what action to take in an emergency, see 75.

What languages are most commonly spoken?

The official language is Azerbaijani but many people also speak Russian, Turkish and/or English. The official language of the European Games will be English.

How can I access medical treatment?

There will be a Polyclinic at the Athletes Village and medical services at all competition venues. See page 31. Hospital and ambulance services will be provided free of charge for the entire Villages operational period. These services will include treatment of acute illnesses and injuries, or acute exacerbations of pre-existing illnesses and injuries.

Where can I report an item lost or found?

In the Athletes Village, all found items and reports of lost items should be delivered to the nearest Resident Centre. Items will be stored at the Resident Centre until the end of day when they will afterwards be transferred to a Resident Centre that operates on a 24-hour basis. For information on lost and found services at competition venues, see pages 31 and 42.

How can I access an interpreter?

BEGOC Language Services Team Members will provide volunteer interpretation services at competition venues and the Athletes Village.

How do I make an international telephone call?

To dial abroad from Azerbaijan, dial 00, then the relevant country code

and telephone number. For more on phones and dialling codes, see page 86.

Which currency is used in Azerbaijan?

The currency in Azerbaijan is the Azerbaijan New Manat (AZN). One hundred qepik equals one manat, and manat notes come in 1, 5, 10, 20, 50 and 100 denominations.

It is not possible to exchange currency into Manat in countries other than Azerbaijan so visitors will need to use the foreign exchange desk at the arrivals hall at the airport or withdraw from ATMs around the city. ATMs will be available at the Athletes Village.

Accreditation

What should if I do my European Games Identity and Accreditation Card (EGIAC) is lost, stolen or damaged?

Every lost, stolen or damaged accreditation card must be reported to the nearest accreditation facility, where it will be cancelled in the accreditation system. A new card will be issued on presentation of a request for accreditation card replacement from an NOC. For accreditation facilities, see page 69.

Transport

Which services are provided by the T-A bus system?

A range of services will be provided, including arrivals and departures and connections between training/competition venues and the Villages. For a full list of services, see page 71.

Is travel on Baku's public transport network free?

Free access to the Baku Public Transport System (metro and Gamestime shuttle lines from/to the competition venues) will be granted to all NOC accredited Games participants. See also page 72.

Which side of the road should I drive on?

In Azerbaijan you must drive on the right-hand side of the road. Cycling training on any other roads within Baku and Azerbaijan will not be permitted, and NOCs are discouraged from using their competition bicycles at any locations other than Bilgah Beach, BMX Velopark,

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Cycling Training Venue, Freedom Square, and Mountain Bike Velopark.

The Villages

What catering facilities are available in the Villages?

A wide range of food options are available in both villages. Options at the Athletes Village include the Main Dining Hall, Best of Azerbaijan casual dining area, Super Recreation Centre cafes and the Village cafe and juice bar (see page 44 for more information on these services). At the Canoe Sprint Village, residents will have access to the Main Dining Hall (see page 46).

What leisure facilities are available in the Villages?

A whole range of leisure facilities are available to residents in both Villages. In addition to leisure facilities that include tennis courts, an outdoor 5-a-side football pitch and indoor swimming pool, there are also Recreation and Super Recreation Centres, which offer a place for residents to socialise and watch TV, or try their hand at pool, table football, table tennis, and more. For Athletes Village residents, see page 43; and for Canoe Sprint Village residents, see page 45.

Where can I find my nearest place of worship?

There is a multi-faith centre in the Athletes Village, and multi-faith rooms at the Canoe Sprint Village. For more information, see page 42.

Where can I find a bank or currency exchange?

There are ATM services and a foreign currency exchange machine in the Village Square in the Athletes Village. The same services are also available in the Canoe Sprint Village near buildings 2 and 3. For precise locations, refer to the maps in the appendices section.

There are a multitude of ATM machines around the city in Baku, most of which accept international debit and credit cards.

Sport

Are there restrictions on what I may wear during training and competition at the Games?

Restrictions on clothing and equipment are outlined in the European Games Rules on Advertising, Demonstrations and Propaganda. See page 16.

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Will I be asked to undergo a doping control test?

Athletes may be selected to undergo one or more doping control tests during the period of the European Games. For guidance on the doping control test procedures, see page 21.

How can I access the training and competition schedules and the day's results?

Team officials will have access to the Sport Information Centre (SIC) at the Athletes Village, where training schedules and other key competition information will be made available. Both athletes and officials can also access these services by visiting the Sport Information Desks (SIDs) at the competition venues. For more information on these services, see page 22. Detailed competition schedules and official results will be available on the Games-time Website at baku2015.com

What facilities can I expect at competition and training venues?

A list of facilities for Mingachevir is provided in the Competition: Venue information and Training sections within this guide. See page 29.

Tickets

Am I eligible for complimentary sport tickets?

If you have an accreditation in the following categories (Aa, Ao, Ac) then you can obtain two complimentary tickets per each same-sport session per day. You can use these tickets yourself or distribute them to your friends and family. Different-sport athletes and team officials will also be able to obtain two complimentary tickets per day for one different-sport session held that day. Complimentary tickets will always be the best available seats.

How can I get sport tickets for guests?

International public purchasers will be able to buy tickets through the online ticket sales channel, on the Baku 2015 official website, as well as at the city ticket outlets or venue ticket box offices during Games time.

Social media

May I tweet or blog about the Games?

BEGOC wishes to sensibly and proactively embrace social media as a valuable tool to share the excitement of the Games with spectators,

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supporters and the global public. There are many different ways to use social media but BEGOC requires that all accredited persons do so thoughtfully, courteously and within the values of the Games and the EOC. The social media guidelines can be found on the iVillage.

Ceremonies

How can I learn more about the Opening and Closing Ceremonies of the Baku 2015 European Games?

The inaugural European Games will begin with the Opening Ceremony on 12 June 2015 and conclude with the Closing Ceremony on 28 June 2015. For more information on both events, please see page 47.

If I take part in a Medal Ceremony, what should I wear?

Athletes who take part in a Medal Ceremony must adhere to the regulations governing both dress and conduct outlined on page 16.

Baku 2015 Villages

Two Villages will be used in order to accommodate the athletes and team officials participating in the inaugural European Games. Care has been taken to create a home away from home in a stress-free environment that will allow athletes to maximise their performance and enjoy their Games experience.

The residential area at both Villages include bedrooms and social spaces that will provide comfortable environments for athletes and officials during their time in Azerbaijan. All menus have been developed in consultation with caterers and sport nutritionists, and will offer a diverse range of nutritious and European food options. A range of recreation and fitness facilities will be available to Village residents, as well as efficient transport services to both competition and training venues.

A directory of Village essentials for the Baku 2015 Villages has been included as part of this guide. For full details on each Village, please consult the Village maps and Resident Centres.

Village essentials

Alcohol and smoking

The Athletes Village and Canoe Sprint Village are non-smoking venues. Smoking is strictly forbidden within any buildings. A limited number of outside smoking areas will be available throughout the Villages and will be clearly marked. Please note that the consumption of personal alcohol is restricted to private spaces. Any NOC delegation members residing in the Villages are permitted to carry up to five litres of alcohol, in sealed containers, into their residential areas.

Fasting athletes

Fasting packs will consist of dates, bread, a piece of fruit, an energy bar and water. They will be made available for athletes who will be away from the Village or venue during fasting time and can be collected from the Athletes' Lounge on venue (available on demand).

Healthcare

Emergency medical services are available throughout both Villages 24 hours a day. Each Village also contains a Polyclinic, open 07:00 to 23:00 daily and offering a variety of services to residents.

Housekeeping

Housekeeping staff will clean the communal areas of all buildings and NOC spaces on a 24-hour basis. Services will be based in the Resident Centres.

Internet access

At the Athletes Village there will be free Wi-Fi available for all residents, allowing them to access internet Wi-Fi hotspots in all apartments, Recreation Centres, NOC office spaces, Resident Centres, Media Centre, Welcome Centre and Village Café and juice bar.

Free Wi-Fi will be available in all accommodation units, NOC shared office space and Recreation Centres. There will be one hotspot at each Resident Centre at the Canoe Sprint Village.

A number of laptops will be available to residents in the Recreation Centres and Super Recreation Centres.

iVillage

An innovative alternative to the traditional Village Newspaper, iVillage is a private social media platform available in English for Village residents and a limited number of BEGOC-approved users from 8 June-1 July 2015. Village residents will have to register in order to access content. In addition to being a primary source of information for Village residents, members are invited to interact with each other and create and share their own content, similar to popular social networking sites.

Lost and found

At the Athletes Village and Canoe Sprint Village, all items found in the Residential Zone should be taken to the closest Resident Centre, where details of the items will be documented by Resident Centre staff. The item(s) will be stored at the Resident Centre until the end of the day when (if appropriate) they will thereafter be transferred to one of the Resident Centres that operates on a 24-hour basis. NOCs wishing to reclaim lost items can visit any Resident Centre to locate their item(s).

At the Athletes Village, items found in the Village Square will be taken to the Information Desk, which will be the lost and found point for this area of the Village, and will remain there for the duration of the Games.

A resident or guest who has lost an item can go to any Resident Centre or the Information Desk in the Village Square to report the item lost.

Multi-faith Centre

The Multi-faith Centre is located on level 1 of the Administration Centre and will be available for worship and meditation to those of all faiths and those of none, and aims to provide spiritual support, encouragement and confidential advice. It will comprise several prayer rooms and a worship hall. The Chaplaincy team consists of volunteers from a variety of religions. Men and women will each have a separate Muslim Prayer Room.

Laundry

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Residents may drop off their individual laundry bags between 07:00 and 23:00 at the serviced laundry facilities. All residents will receive two laundry bags – one for lights and one for colours. Laundry delivered from 07:00 to 10:00 will be available for pick-up the same day after 19:00. Laundry delivered after 10:00 will be available for collection from 10:00 the following day.

Recreation services

The Athletes Village and Canoe Sprint Village will both offer Recreation Centres and Super Recreation Centres. Recreation Centres will feature television lounges, wireless internet and laptops available on a short-term loan basis. Super Recreation Centres will have a more diverse range of activities available, including television lounges, video game console area, pool table, table football, table tennis, board games, laptops available for short-term loans and wireless internet.

Athletes Village

The Athletes Village is located in the north-west part of Baku, a short walk from the Olympic Stadium that will host the Athletics competition and the Opening and Closing Ceremonies, as well as the National Gymnastics Arena.

Athletes and team officials will be accommodated in 13 newly constructed permanent buildings, ranging in height from 10 to 15 levels, with accommodation offered on levels 3 and higher. Please be aware that ground level equals level 1 in all buildings. The buildings contain apartments with 6-10 beds. Each apartment includes a separate social space for the residents.

A summary of key services follows.

Village Zones

The Athletes Village consists of three zones: the Residential Zone, the Village Square and the Operational Zone.

The Residential Zone will be divided into four areas: the Wave, Carpet, Pomegranate and Flame areas. Each area will have its own unique feel and will be branded to assist with wayfinding within the Village. This will also be reflected in signage and keytags for the buildings. The Residential Zone is accessible only to residents with 'R' on their Accreditation Card. It is comprised of the accommodation units, NOC administrative and medical spaces, Recreation Centres, dining facilities and the NOC Services Centre.

The Village Square is a hub of activity within the Athletes Village, and the place for residents and their guests to meet. Residents and guests can buy essential items and Games merchandise, find useful support services and visit the Village Café and juice bar. It will host the Athlete Welcome Ceremony at 18:00 on 11 June 2015.

The Operational Zone is the area providing support services for the effective operation of the Village.

Key services

Athlete fitness and sport recreation

The Athletes Village Fitness Centre, which is located on level -1 of the Administration Centre, will contain a gymnasium with a selection of cardiovascular equipment and free weights, as well as space for stretching and warming up/down. Male and female saunas with separate changing facilities are located in close proximity to the weigh-in rooms. Changing rooms including showers will be available as part of the gymnasium.

Leisure facilities include: two outdoor tennis courts and an outdoor 5-a-side football pitch with artificial grass. Tennis rackets, tennis balls and footballs can be signed out from the Fitness Centre reception desk.

Catering services

The Main Dining Hall will offer a diverse range of nutritious and European food options. A full service will be available from 05:00 to 23:00, and a reduced food offer will be available from 23:00 to 05:00 including call order grill items, along with pizza and pasta. A nutritional kiosk will provide athletes with nutritional information and guidance on all athlete meals available within the Athletes Village during peak dining hours.

The Best of Azerbaijan, a separate casual dining facility available to residents, will showcase the flavours and cuisine of Azerbaijan (e.g. grilled kababs and salads). It will be open for lunch and dinner. It will operate from 11:00 to 23:00, with the exception of 12 June and 28 June when it will close at an earlier time although lunch will still be offered.

A small café will be available in each of the four Super Recreation Centres and will provide fresh coffee, as well as grab-and-go snack food items free to accredited residents.

Open daily from 09:00 to 21:00 and located in the Village Square, the Village café and juice bar will provide fresh made-to-order juices and smoothies, along with bean-to-cup coffee and traditional Azerbaijan tea. Light snacks, sandwiches and pastries will also be available throughout the day. This is a user-pay service that will be open to Village residents and guests.

Resident Centres

There are seven Resident Centres located within the Residential Zone of the Athletes Village. For the locations of these Resident Centres, refer to the maps in the appendices. Their primary purpose is to act as a one-stop shop for all questions and issues regarding residents' accommodation in order to cater fully to the needs of the residents. Four Resident Centres will operate 24 hours a day and three Resident Centres will operate from 07:00 to 23:00 daily. The Resident Centres also offer ice, irons and ironing boards, IT services, linen / towel exchange and key loss / replacement services.

Canoe Sprint Village

Athletes and teams participating in the Canoe Sprint competition will be accommodated in the Canoe Sprint Village located in Mingachevir (324km west of Baku).

Athletes and team officials will be accommodated in four newly constructed permanent buildings of nine floors. Canoe Sprint Village residents will stay in two types of apartments with twin shared bedrooms. Accommodation will also be provided for Baku-based visiting Ao and Ac within their team's allocation. Similar to the Athletes Village, the Canoe Sprint Village will also be divided into four residential areas: the Wave, Carpet, Pomegranate and Flame areas.

Key services

Athlete fitness and recreation

While there will be no gymnasium at the Canoe Sprint Village, fitness facilities will be available for Canoe Sprint athletes at the Mingachevir competition venue. At Mingachevir there will be a swimming pool and fitness facilities, including kayak and canoe

ergometers for training, warming up and cooling down.

The Canoe Sprint Village will also feature three Recreation Centres and a Super Recreation Centre.

Catering services

The Main Dining Hall will offer a diverse range of nutritious and European food options. A full service will be available from 05:00 to 23:00, and light meals will be available during the night between 23:00 and 05:00.

Resident Centres

There are two Resident Centres located within the Residential Zone of the Athletes Village. For the locations of these Resident Centres, refer to the maps in the appendices. Their primary purpose is to act as a one-stop shop for all questions and issues regarding residents' accommodation in order to cater fully to the needs of the residents. One Resident Centre will operate 24 hours a day and one Resident Centre will operate from 07:00 to 23:00 daily. The Resident Centres also offer ice, irons and ironing boards, IT services, linen / towel exchange and key loss / replacement services.

Athlete Welcome Ceremony

The Athlete Welcome Ceremony (AWC) will take place at 18:00 on 11 June 2015 and will officially welcome all NOCs to Baku. Taking place in the Village Square of the Athletes Village, the ceremonial portion of the AWC will last no longer than 30 minutes and will consist of:

- an introduction to the Village Mayor
- a brief welcome from the Village Mayor
- a brief address from the EOC President
- gift exchange between the Mayor and the Chef de Mission from the host nation of the next European Games
- recognition of protocol set of flags
- a cultural performance that will reflect the music, culture and traditions of Baku and Azerbaijan.

The AWC promises to be fun, engaging and interactive for athletes.

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Opening and Closing Ceremonies

Opening Ceremony

The Baku 2015 European Games Opening Ceremony will be held at the Olympic Stadium on Friday 12 June 2015 from 21:00 to 23:00. The preshow will start at 20:15 and the Athletes' Parade will start at 21:30.

All marching athletes will walk from the Athletes Village to the Olympic Stadium. The distance from the Athletes Village exit to the entrance to the Olympic Stadium is approximately 1.7km with an estimated walking time of 40 minutes.

Following EOC decision, only athletes, Chefs de Mission and Deputy Chefs de Mission will be allowed to march in the Athletes' Parade for the Opening Ceremony. BEGOC will check the accreditation and marching passes of athletes on departure from the Athletes Village and when they return.

Team officials and non-marching athletes will be seated in complimentary seating in the Olympic Stadium before the pre-show starts at 20:15. They will enter the Olympic Stadium using the main spectator entrance, using the tickets issued by BEGOC.

The parade will begin with Greece first and with host country Azerbaijan entering the Olympic Stadium last. Following the parade, athletes will be guided to their allocated seating within the seating bowl.

For athletes wishing to depart the ceremony before its completion, there will be a limited window during which to return to the Athletes Village. Athletes will return to the Athletes Village by walking back along the same route they used to enter. All athletes who remain until the end of the ceremony will be accompanied by non-marching athletes and team officials during their return to the Athletes Village.

Closing Ceremony

The Closing Ceremony will be held at the Olympic Stadium on Sunday 28 June 2015. The ceremony will be broadcast live from 21:00. Athletes, team officials, Chefs de Mission and Deputy Chefs de Mission will be allowed to march in the Athletes Parade for the Closing Ceremony. All participants will walk from the Athletes Village to the Olympic Stadium

on the same route as for the Opening Ceremony.

Marching athletes and officials

Under no circumstances may participants in the Opening or Closing Ceremonies display any form of publicity or propaganda – commercial, political or otherwise – on any item worn, or in any other manner that is visible on camera. Participants may not use selfie sticks during the parade.

Ticketing

Complimentary sport tickets for athletes and officials

All participating athletes and team officials with an accreditation in the following categories (Aa, Ao, Ac) will be able to obtain two complimentary tickets per each same-sport session per day. Tickets can be used by athletes and team officials or distributed to their friends and family. However, it should be noted that each competition venue has its own dedicated athlete seating area; as a result, if athletes and team officials choose to sit with their friends and family, they will have to make use of the complimentary sport tickets as their accreditation will not allow them to sit in the spectator seating areas.

Different-sport athletes and team officials will also be able to obtain two complimentary tickets per day for one different-sport session held that day.

Complimentary tickets will always be the best available seats. Athletes and team officials will be able to request them at the City Ticket Outlets, the Athletes Village or Venue Ticket Box Offices by displaying accreditation

Team Leaders' Information



Team leaders' information

Transportation and storage of Canoe Sprint equipment

BEGOC is providing three different options in order to enable athletes to participate in the Canoe Sprint events during the European Games. There will be no storage of boats at the Canoe Sprint Village.

Option 1 – Boat transportation from Duisburg, Germany return

BEGOC has contracted ProWave, an experienced boat transportation provider, who will provide an end-to-end solution. This provider will manage the free-of-charge freight of competition boat(s) from Duisburg, Germany to Mingachevir (training boats excluded but may be transported at NOCs' own cost). The boats will be available for use at Mingachevir for the start of the training period on 12 June 2015. The provider will also manage the return of the boats from Mingachevir to Kassel, Germany.

ProWaveGmbH Jahnstrasse 56 34123 Kassel Germany

Phone: +49 561 56010350 Fax: +49 561 56012848 Mobile: +49 1778 750202

Email: kontakt@prowave.de

Web: www.prowave.de

NOCs that intend to use this option must have previously contacted ProWave and confirmed their reservation by 30 March 2015.

Boat transportation requirements and cost allocation per NOC is based on one boat per athlete quota. Please note that, in the following instances, NOCs are not eligible for this service:

- Athletes who did not qualify for the Games (e.g., training boat, etc.)
- Accompanied delegation
- Athletes racing in another event where he or she did not qualify directly

Outbound (Duisburg to Mingachevir)

Boats must be delivered and stored in the dedicated containers in Duisburg, Germany by 24 May 2015.

Inbound (Mingachevir to Kassel)

Please note that boats must be collected from Kassel, Germany after 1 July 2015.

The boat transportation provider will:

- Communicate with all eligible National Federations advising them of the proposed solution and timelines.
- Provide all necessary administration in relation to the booking of athlete boats and notification of collection point and times.
- Provide suitable 40-foot containers, with a special internal construction inside to accommodate the different classes of athlete boats (K1, K2, K4, C1 and C2) and associated consumables (paddles).
- Be responsible for providing all necessary labour, material handling, packaging equipment for the loading and unloading of the athlete boats at all collection and dispatch points (Germany, Azerbaijan and any other as deemed necessary).
- Arrange and provide the necessary trucks required to transport the final amount of containers to Mingachevir and back to Germany after the Games.
- Lashing and loading will be provided through the contracted provider.
- Provide insurance to cover: the total value of the boats, in case there
 is any damage caused during loading, transportation, unloading;
 and cover due to delay in meeting the timeframe requirements for
 transporting the boats to Mingachevir and returning to Germany
 post-Games.
- Manage any dispute resolution process should a claim arise so settlement can be made promptly if the provider is at fault.
- Arrange all custom clearance paperwork required to bring the boats in and out of Azerbaijan, or any other country that such paperwork is required.

BEGOC will liaise with the provider to cover the final cost incurred (this does not include any claims for damage or associated costs for late delivery to and from collection point). There will be a dedicated suitable space at the competition venue for 40-foot transportation containers.

BEGOC will also liaise with the provider regarding the site attendance of Customs Clearance staff at the venue.

NOCs should be aware that BEGOC will not financially support any other solutions.

Option 2 - Boat rental in Mingachevir

If an athlete cannot bring their own boat(s) then there will be support from suppliers Nelo and Plastex, who will make available a limited number of boats for athletes to use during the competition period.

The rental of boats from the suppliers will include full service and support to the competing athletes. The suppliers will also offer service and support to athletes who transport their own boats to Mingachevir.

Nelo Rua das Alminhas 44 85 – 060 Canidelo VCD Vila Do Conde, Portugal Telephone: + 351 22 9272608 Email: nelo@nelo.eu

Plastex
Annopol 3
03-236
Warsaw, Poland
Email: plastex@plastexboats.com

Fees

The suppliers will hire out boats to competing teams who do not bring their own boats to the event. Any monies exchanged will be managed directly by the NOC and the supplier, through their on-site staff and the athlete/coach. Hire fees are listed in the table below and are for the entire period of rent

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Nelo		
K1/C1, K2/C2, K4	€200	
Contact: Andre Santos E-mail: andre.santos@nelo.eu		
Plastex		
K1/C1	€250	
K2/C2	€300	
K4	€350	
Contact: Arne Bergholz +491749378822 abergholz@plastexgroup.com		

Availability

There are limitations in terms of the number and types of boats, and therefore availability is not guaranteed. The process by which NOCs can pre-book and confirm boat rental is still to be determined with the suppliers. Further details are available on the e-Qazet.

Option 3 – NOC Self-Managed Boat Transportation – Customs and Freight Team

NOCs planning to arrange their own boat transportation to and from Mingachevir must contact the BEGOC Customs and Freight team, at customsfreight@baku2015.com. BEGOC can assist with any queries regarding documentation requirements, as well as provide a list of experienced Freight Forwarders or advice on the Azerbaijan State Customs Rules and Regulations.

For more general information on the rules and regulations of the State Customs Committee of Azerbaijan, visit their website at http://customs.gov.az

Athletes will be responsible for the logistics plans for movement of boats from point of embarkation to the competition venue and all associated costs and movement arrangements.

The boat supplier(s) will be at the competition venue and will provide service and support to athletes who bring their own boats.

The service provision will consist of the following:

- Boat maintenance includes any polish, rudder, cable, foot straps works
- Fitting assist in adjusting any athlete boats as required
- Repair conduct any repair works as required, which could include repairing cracks
- Trestles provide a supply of trestles for athletes to use (NOCs to indicate how many they will bring on-site)

Pre-competition procedures

Team leaders' meeting

Date: 12 June 2015

Time: 19:00

Location: Athletes Village, Mingachevir

Each NOC may send a maximum of two people to the meeting.

Crew changes

All the crew changes will take place in accordance with the ICF Canoe Sprint Rules and Regulations 2013.

First/Pre-competition boat control and athletes' equipment inspection

A boat control will be set up to test the craft taking part in a competition and ensure that it fulfils the ICF requirements concerning classification.

Upon arrival at the venue, teams will be asked to book slots for precompetition boat control with the ECA Chief Boat Control Official at the venue from 12 to 13 June. Boats and athletes' equipment will undergo the customary checks. In addition, the boat controller will check that the size of manufacturer branding on equipment complies with the European Games Rules on Advertising, Demonstrations and Propaganda. Athletes' names and their respective NOC codes will be

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placed on each competition boat.

The layout of the measuring equipment is important. The measurement process will take the following ECA steps:

- Boats to be measured to confirm dimensions
- Testing that the hull's section and longitudinal lines are not concave, have no foreign bodies added to them, and carry no banned advertising material
- Boats to be weighed and weight added if required
- Paperwork to be completed and each boat assigned a unique number.

Competition procedures

Body numbers

Team leaders should collect and sign for body numbers at the Sport Information Desk at the venue from 07:00 on 12 June. While on the water during the competition, athletes must wear body numbers.

Competition boat numbers

Lane numbers may be collected by team leaders one hour before the start of the competition at the ID/Polyox control from 14 to 16 June. Team leaders must return all boat numbers to the ID/Polyox control point at the end of each day's competition, immediately after the race.

ID/Polyox control

ID/Polyox control is located near the mixed zone and will operate from 14 to 16 June. Each athlete must progress through this control point before embarking onto the river for their race. ECA officials will check each athlete's identity (accreditation), body number, boat number and crew uniformity (clothing). They will also check for any performance-enhancing foreign substance on the surface of the boat or forbidden devices on the boat, and will ensure that athletes' equipment and clothing comply with relevant rules.

Self-checking of boat weight

Teams may check boat weights before racing at the boat control.

GPS

GPS devices will be available on boats. However, they should be placed

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behind the competing athlete and not in front of the competitor. Video cameras are not allowed on boats.

Call to competition

All athletes must be within 100m of the start line five minutes before the start of their scheduled event.

NOC tracksuits and shoes

Athletes competing in an "A" final will be required to leave their full NOC tracksuits and shoes in plastic boxes provided at the ID/Polyox control area before launching. Their clothing will then be taken to the Medal Ceremony holding area, if required. More details on the Medal Ceremonies processes can be found on page 57 and will also be covered at the team leaders' meeting.

Post-competition procedures

Leaving the field of play

Athletes should leave the field of play via the pontoons indicated, except when they are called to post-race boat control.

Second/Post-race boat control

Post-race boat control or Boat Control 2 will be in operation for all heats, semi-finals and finals during competition from 14 to 16 June. After each race, some athletes will be called for boat control. They must disembark onto the designated pontoon, where their boat will be taken through boat control. Athletes will be called to boat control by boat number. These numbers will be displayed (black numbers on the white plates) on a board by the boat control pontoon, and will also be called out by an announcer.

Doping control

Athletes selected for doping control will be notified in person and escorted to the Doping Control Station by a doping control chaperone as soon as practically possible after they have finished competing. It is the responsibility of the athlete to remain under continuous observation of the doping control chaperone after notification. For details of the doping control programme at Baku 2015, see page 21.

Broadcast Mixed Zone and I-Zone

All competition venues will include a Broadcast Mixed Zone for

broadcast media, and an I-Zone for written press. Following competition or a Medal Ceremony, all athletes must pass through the Broadcast Mixed Zone as they leave the field of play, but are not obliged to speak. Coaches of team and combat sports who are normally positioned on the field of play may also be asked to pass through the Broadcast Mixed Zone for interview possibilities.

After passing through the Broadcast Mixed Zone, athletes will be free to return to the changing room or go to Medical/Doping unless they are requested for the I-Zone for interviews.

Press wanting to interview someone in the I-Zone would make a request to Press Operations who will escort the athlete from the Broadcast Mixed Zone to the I-Zone.

By default, all gold medallists and all Azerbaijani athletes will be brought to the I-Zone for interviews. Press Attaches, Doping Control Officers and Language Services Team Members will be able to escort athletes into the I-Zone as needed. The I-Zone will end operations about 45 minutes after competition ends.

Results distribution

Competition-related information for all sports, including results reports, will be available on the Games Time Website (baku2015.com). All results information will also be accessible from the Baku 2015 Mobile Application (Android, iOS), which will be available for download in early June.

The delivery of printed results information is available only at competition venues and to time-critical services. Select reports will be available for collection from Sport Information Desks at competition venues and the Sport Information Centre at the Athletes Village. After the completion of all competition, all results outputs will be compiled in PDF format and made available for download from the Games Time Website www.baku2015.com

Medal ceremonies

All Medal Ceremonies at the Baku 2015 European Games will occur on or around the field of play. Athlete chaperones will be on hand to advise and guide all athletes before, during and after their Medal Ceremony. Announcements will be made in both English and Azerbaijani. Athletes who take part in a Medal Ceremony must adhere to the Baku 2015 European Games rules and regulations that pertain to dress and conduct. All athletes will be required to wear their official NOC tracksuit throughout their Medal Ceremony. It is the responsibility of each athlete/coach to ensure that the athlete has their full tracksuit with them and that it is ready to wear at the venue in time for the start of the Medal Ceremony. Failure to adhere to this rule may result in the delay or postponement of the Medal Ceremony.

Athlete chaperones will lead athletes to the podium for the Medal Ceremony, and will provide direction with regard to the procedures that the athletes will need to follow. Flags, signs, mobile phones, cameras, electronic devices, bottles, items of sport equipment, political statements and accreditations will not be allowed on the podium. If any athlete is in possession of any of these items, they must be passed to the Medal Ceremonies Manager for the duration of the Ceremony. Similarly, if any items are thrown to an athlete while they are on the field of play and/or the podium, the athlete must pass them to their athlete escort for them to hold during the Medal Ceremony. Failure to comply with these rules may result in disqualification. During the Medal Ceremony, BEGOC plans to also present winning athletes with a bouquet of flowers and a gift, as well as an individual medal presentation box.

After the Medal Ceremony has finished, athletes will be asked to move to a second location in order to provide the media with additional photography opportunities. This will take no more than one minute. After all the photographs have been taken, athlete escorts will lead the athletes to the Broadcast Mixed Zone. If any athlete has been notified for doping control, he/she will be escorted through the Broadcast Mixed Zone by a Doping Control Officer and will then be chaperoned to the Doping Control Station.

Medals will be awarded in each event of the competition as follows:

- 1st place: A gold gilt medal
- 2nd place: A silver gilt medal
- 3rd place: A bronze gilt medal

Training



Training

Key information

Training for the Canoe Sprint competition will also take place at the Kur Sport and Rowing Centre in Mingachevir. The venue and field of play will be open for training from 12 to 16 June 2015. All training equipment will be approved by European Canoe Association, and will comply with the ICF Canoe Sprint Rules 2013.

Allocation/booking of training sessions

Official training for Canoe Sprint will take place from 12-13 June 2015. Training slots will be allocated to each NOC during this period. Trainings between 14 and 16 June will be available during strictly designated hours only. NOCs must submit training requests for their athletes to the BEGOC Canoe Sprint Manager no later than 20 May 2015. In accordance with this timeline, requests for training slots from 14-15 June will be handled based on the number of athletes and boats.

Training regulations

The training sessions will operate using athletes' training circulation patterns.

Media access

Training sessions at Mingachevir are always open to media. NOCs or the European Federation may not request closure of the training sessions.

Venue access

For information on venue access, see page 28.

Training facilities

For information on venue facilities at Mingachevir, see page 29.

Technical Officials' Information



Technical Officials' information

Arrivals and departures

Technical Officials (ITOs and TDs) arriving and departing from Heydar Aliyev Baku International Airport (GYD) between 29 May and 1 July will use the T-All shuttle service to/from their official accommodation. Prior to arrival, Technical Officials will have been sent a Pre-Valid Card that they will use as an immigration visa waiver to enter Azerbaijan. After validation, Technical Officials will use their accreditation to access T-All Transport Services at the airport.

Technical Officials arriving at Ganja International Airport (KVD) will be provided transport for arrivals and departures from/to Ganja International Airport and the Kur Hotel in Mingachevir. The Kur Hotel is located at the Mingachevir competition venue.

There are no accreditation validation facilities at KVD. Pre-Valid Cards may be validated at the Canoe Sprint Village (CVL).

Accommodation

Canoe Sprint Technical Officials will be accommodated at the following hotel:

Kur Hotel

98A Islamzadeh str., Mingachevir, AZ 4500

Tel: (024) 273-03-13/14 Website: www.kurhotel.az

Parking: yes Internet: yes

Other facilities: laundry, pool, gym/fitness room, restaurant

Restaurant: 24 hours Room service: 24 hours

Currency exchange at the hotel: available at reception

Departures/Accommodation helpline

A helpline for all accommodation queries will be available from 25 May to 31 May between the hours of 08:00 and 20:00. From 1 June onwards, the helpline will also provide assistance with any arrivals and

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departures matters.

The helpline will operate from 1 June to 30 June from 07:00 to 23:00, and on 1 July from 07:00 to 18:00. To contact the helpline, please call +994 12525 9922.

Out of hours emergency assistance will be available from 23:00 to 07:00. Assistance will be available in Azerbaijani, Russian and English.

Insurance

The European Canoe Association (ECA) shall be responsible for its own property and equipment. BEGOC shall not be responsible for any damage or loss to any property or equipment of the ECA, including property of the ECA officials.

Per diems

TDs and ITOs

Technical Delegates and International Technical Officials will be paid a per diem for their agreed official duration of stay and travel days. The per diem is to cover meals (except breakfast and any meals provided at the competition venue by BEGOC) and incidentals, such as laundry. The sum will be paid directly to EF using international payment transfer in May 2015. The ECA will distribute this money to officials accordingly.

NTOs

National Technical Officials (NTOs) will be paid a per diem for their agreed official duration of work on venue. The per diem is to cover meals and incidentals for the agreed official duration of their duties. NTOs will be paid their per diem in full following the conclusion of the Games. NTOs must complete a time sheet which will then be authorised by the Competition Manager. NTOs will receive their per diem in one pre-paid card from the Competition Manager.

Transport

T-All services

BEGOC is responsible for providing transport services to accredited International Technical Officials (ITOs) and EF staff during the period of the European Games. These transport services will be provided as part of the Games shared shuttle transport (T-All) system.

Services between hotels and competition venues

A dedicated T-All service will operate between Technical Officials' hotels and each competition venue during the competition period for each sport, in accordance with the competition schedule. Where International Technical Officials are required to attend meetings, briefings, venue familiarisations or other events before the start of competition, either at the competition venue or at another venue such as the Athletes Village, transport services will be provided from/to the Technical Officials' hotels in accordance with the officials' requirements.

Opening and Closing Ceremonies

Where International Technical Officials have been allocated tickets for the Opening and/or Closing Ceremony, a T-All service will operate between Technical Officials' hotels and a drop-off point near the Olympic Stadium in accordance with the Ceremonies' start/finish times.

Uniform collection

All ITOs must collect their uniforms from the regional Uniform and Accreditation Centre (UAC) office based at CVL. Uniform collection will be arranged for ITOs, depending on their arrival time in Mingachevir.

NTOs who are Baku residents and will be travelling to Mingachevir, must collect their uniforms from the UAC office in Baku on 7 June 2015 at 12:30.

All Canoe Sprint Technical Officials will be provided with a casual uniform, as follows:

TO Casual uniform

The casual uniform will consist of:

- 1 x Casual jacket
- 3 x Polo Shirt
- 2 x Trouser
- 1 x Baseball cap
- 1 x Bag
- 1 x Tie or Scarf

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Shoes will not be provided to TOs as part of the uniform. Officials are required to bring and wear plain trainers with their casual uniform.

All footwear items worn may carry the identification as generally used on products sold through the retail trade.

Pre-competition procedures

Venue access for Technical Officials

International Technical Officials will stay at the venue and use the main entrance for venue access as will the National Technical Officials.

Technical Officials' equipment distribution

Technical Officials' equipment will be collected before the competition and returned after the competition at the sport equipment storage area.

Venue and equipment inspection

The Technical Delegate and Chief Official will operate the field of play inspection on 11 June 2015.

Competition procedures

All ITOs and NTOs are expected to be at the venue 90 minutes before the start of competition. A Technical Officials' briefing will be held each morning. The Technical Delegate will advise of the time that Technical Officials are expected to be at their position in advance of the start of competition.

Technical Officials' seating

Technical Officials will supervise the competition from the free main arena in the field of play, the finish tower and the back control area.

Post-competition procedures

After each competition session, a debrief will be held in the technical officials' area.

Leaving the field of play

Technical Officials should leave the field of play via the return channel.

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Certificates

Technical Officials will receive a participation certificate in recognition of their contribution to the inaugural European Games.

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Accreditation

BEGOC issues a European Games Identity and Accreditation Card (EGIAC) to each individual participating in the Baku 2015 European Games. The EGIAC establishes the identity of its user and allows access to European Games venues.

Before validation, the EGIAC is referred to as a Pre-Valid Card. To validate the Pre-Valid Cards participants must present an acceptable form of identification document at an accreditation centre. All participants in the European Games must provide a valid and original Identification Document as follows:

- Azerbaijani nationals: National Identification Document
- Nationalities of other countries and stateless citizens: Passport/official travel document

The Pre-Valid Card can be used as a travel and multiple entry and exit document valid from 13 April 2015 until 28 July 2015. Failure to be in possession of the Pre-Valid Cards may prohibit travel and entry to Azerbaijan.

Only once the Pre-Valid Card is validated does it become an official EGIAC.



Accreditation facilities

During the European Games, participants holding a Pre-Valid Card will be able to validate them at locations including:

- The validation counters located at the Heydar Aliyev International Airport (only validation location for technical officials);
- The Welcome Centre at the Athletes Village, which will be the primary accreditation centre for Village residents based in Baku; and
- The Canoe Sprint Village Accreditation Centre, which will be the primary accreditation centre for Canoe Sprint participants based in Mingachevir

All competition venues/clusters will offer a Venue Accreditation Help Office (VAHO) for issue resolution. The table below summarises the accreditation facilities available and the client groups they serve:

Accreditation facilities				
Facilities	Date and time	Client groups	Services	
Heydar Aliyev International Airport	29 May – 28 June (24 hours a day)	All	Card validation, card replacement (****)	
Athletes Village	- From 07:00 on 3 June until 00:00 on 12 June (24 hours a day) -13 June –1 July (07:00-21:00)	NOCs	Card validation and production, card replacement, photo capture, issue resolution	
Canoe Sprint Village	9 – 18 June (07:00- 23:00)	NOCs	Card validation and production, card replacement, photo capture, issue resolution	
VAHOs	Operates 2.5 hours prior to competition/ training until end of competition/ training (may vary by location and by day). Detailed opening hours available at each VAHO.	All	Card validation (*), photo capture (**), card replacement (***), day pass	

(*) exceptions only
(**) for Day Pass only if required
(***) only if image held on system
(****) only if image held on system and required for immigration purposes

Accreditation codes

Venue codes and pictograms printed on the front side of the EGIAC indicate access to competition and/or non-competition venues. A full description of the codes is available on the reverse side of the card. Venue zone access rights are printed on the EGIAC using colour and alphanumeric codes.

The following zones are used at the Baku 2015 European Games:

Village codes		
Zone code	Description	
AVL	Athletes Village	
CVL	Canoe Sprint Village	
MVL	Media Village	
R	Residential Zone	

Venue zone codes		
Zone code	Description	
Blue	Field of play	
Red	Operational Areas	
White	General Circulation Areas	
2	Athlete Preparation Area	
5	Press and Broadcast Area	
6	Protocol Area	

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Lost, stolen or damaged accreditation

Every lost, stolen or damaged Accreditation Card must be reported immediately to the nearest accreditation facility, where it will be cancelled in the accreditation system. A new card will be issued upon presentation of a request for Accreditation Card replacement.

Transport

A summary of transport at the Baku 2015 European Games follows. Please note that full details of transport services at the Games, including timetables and schedules, will be made available to athletes and team officials at the Transport Desk in the NOC Services Centre.

Athletes' Transport System: T-A

During the Baku 2015 European Games, the T-A system will offer an exclusive, secure and dedicated service for athletes and team officials, providing service throughout Games-time operations. T-A system privileges are available to Aa, Ac and Ao accredited persons. Accreditation must be displayed at all times to access it.

Frequency-based or scheduled T-A services

The T-A system will operate using 50-seater coaches. Services will run on a regular frequency or in accordance with a schedule published at the Transport Desk in the NOC Services Centre for:

- Arrivals from Heydar Aliyev International Airport (GYD) to the Athletes Village will run on peak and off-peak frequency based on Arrivals and Departures System (ADS) data;
- Departures to GYD from the Athletes Village will be provided with a mix of frequency-based and scheduled services, after reconfirmation of flight details during the departure meetings conducted by NOC Services;
- Transfers from the Athletes Village in Baku to the Canoe Sprint Village in Mingachevir;
- Arrivals from Ganja International Airport (KVD) to the Canoe Sprint Village will run a scheduled service based on ADS data;
- Departures from Canoe Sprint Village to either KVD, GYD or Athletes Village;
- Competition and training;
- Internal Village Transport System at the Athletes Village;
- Same-sport spectating athletes.

The Athletes Village Transport Mall is located adjacent to the Athletes Village to provide athletes and team officials with direct access.

T-All Transport System

The T-All Transport System will provide select accredited clients groups with a variety of transport services, throughout all phases of the Games. The client groups entitled to access this service are Media, Technical Officials, Technical Delegates, Athletes, Team Officials, European Games Family and their accredited guests. The T-All system will operate from 29 May 2015 until 1 July 2015. Services are listed below:

- Arrivals and departures
- Direct shuttle services from the Media Village to all competition venues and select non-competition venues
- Games shuttle shared services, which includes an All Venues Loop
- ITOs transport services
- Mingachevir city centre shuttle
- Transport for Opening and Closing Ceremonies for ITOs

Games Route Network

The Games Route Network (GRN) will consist of European Games Lanes which will be for the exclusive use of Games vehicles that properly display a Vehicle Access and/or Parking Permit (VAPP), ensuring that travel times are consistent. Lanes will operate 24 hours a day from 29 May until 1 July 2015.

The key principles of the Games Route Network operation are:

- A continuous and secure flow with no traffic lights
- No level-crossings for pedestrians
- Special signage clearly identifying the Games lanes
- Traffic cameras and continuous police monitoring to ensure only Games vehicles use the lane

For a map of the Games Route Network, see the appendices section.

Public transport

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Free access to the Baku public transport system (metro and Gamestime shuttle lines from/to the competition venues) will be granted to all accredited Games participants and ticketed spectators. The operating

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hours of the public transport system will be available on a 20-hour basis each day during the Games from 05:00 to 01:00.

Taxis

BEGOC recommends that individuals wishing to use public taxis use metered London-type taxis, which are the colour purple as opposed to the white London-type taxis that make up the T-X fleet.

Security

The Government of the Republic of Azerbaijan is responsible for all aspects of safety and security for the Baku 2015 European Games. The Government Security Authorities (GSA) will ensure that all appropriate and necessary security measures, throughout planning and operational delivery, are implemented to ensure the safe and peaceful celebration of the Baku 2015 European Games.

The Special State Protection Service (SSPS) will assign a dedicated Venue Security Coordinator for the coordination of protective security arrangements at Villages and designated competition venues.

Security in the Villages

Both Villages and their residents will be afforded the highest level of protection of all venues. Access to the Village will be restricted to accredited client groups with designated Village accreditation rights and authorised guests. Accreditation will be authenticated by GSA security personnel.

All Village residents, accredited client groups, guests and their personal effects will be subject to security screening prior to entry into the Village. All deliveries (goods and materials) including vehicles will be subject to security screening after venue lockdown and the start of security operations.

The Village will be protected by a perimeter security fence and enhanced with additional protective security measures including security lighting and electronic security systems including Closed Circuit Television (CCTV) surveillance. Security screening measures will include but are not limited to:

- Walk-through metal detectors ('mags'),
- Portable metal detectors,

- X-ray screening and other technical security measures.

Security at competition and training venues

Every competition venue will be protected by a perimeter fence enhanced with additional protective security measures, including security lighting, security patrols/static guards and CCTV. Access to competition venues will be restricted to appropriately accredited and ticketed individuals who will be subject to accreditation / ticket authentication and 100 per cent security screening at a Pedestrian Screening Area (PSA) prior to entry.

Any vehicle and its occupants (including delivery vehicles) seeking to drop off or enter the secure perimeter of a venue will be subject to the appropriate level of security screening at the Vehicle Screening Area (VSA).

Independent training venues will be subject to the same security protocols as competition venues.

Security in transit

Bubble-to-bubble T-A system bus movements will be implemented to facilitate secure transportation from the Villages to competition and training venues. Athletes and officials travelling on the T-A system are not required to disembark the bus for search and screening requirements on arrival at competition and training venues.

Upon return to the Athletes Village/Canoe Sprint Village, all athletes and officials are subject to 100 per cent search and screening, prior to entering the Village.

Prohibited and restricted items

The prohibited items list has been compiled by the Republic of Azerbaijan Government Security Authorities. It supports the protection of people, assets and infrastructure during the Baku 2015 European Games by clearly identifying items that would cause a security or safety risk to venues, workforce or visitors.

- Explosives or other substances/objects containing explosive ingredients
 - Gunpowder in all packages/bundles and in all quantities

- Shell casings (also small calibre)
- Casings for gas guns
- Capsules used for hunting
- Pyrotechnical arsenals/resources (flares, smoked arsenals), petards which are used in the rail industry
- Sparklers, fireworks, metal petards/detonators
- TNT, dynamite, ammonia and plastic explosives
- Detonator capsules, electrical detonators, electrical flammables, detonating cord
- Guns and ammunition
 - Firearms/fire-guns
 - Signal guns
 - Pneumatic guns
 - Gas
 - All types of ammunition
 - Electroshock equipment
 - All main parts of fire-guns
 - All objects that can be used as guns (bit/hurl, stick, etc.)
- Gases compressed and non-compressed
- Flammable liquids and solids
- Oxidising substances and organic peroxide substances
- Toxic substances, radioactive substances, and other corrosion substances
- Poisonous and toxic substances
- Other dangerous substances and packages, which can be used for attack or could cause problems during the Games
- Medicines/drugs and other medical substances in excess of permitted quantity and volume (all guests/visitors can take medicines in quantity of one package and no more than three types of medicines in all forms inclusive of aerosols, capsules, injections, etc.) in fabric manufacturers' package/bundle. The volume of all medicines should not be in excess of 100ml.
- Drugs and psychotropic drugs
- Knives, cutting tool and other objects or edged weapons
- Liquids in volumes of 100ml or more.
- Glass containers and bottles
- All other objects, which could be interpreted as prohibited and dangerous items or replicate the intention.

The Azerbaijani Security Authorities will include the identification of items that do not, in themselves, pose any security threat but could affect spectator safety, comfort or enjoyment of competition. These include:

- Bicycles, skateboards, scooters
- Tripod for digital cameras with three legs (tripod) and a support (monopod)
- Any device with a laser beam/laser pointers
- Unlicensed Wireless Devices such as transmitters and radios
- Large bags or bags that have a rigid frame and will not fit under the seat on the viewing platform
- Animals (except service animals)
- Large umbrellas
- Devices producing excessive noise and capable of interfering with viewing and competition (vuvuzela, drum, whistle, horn/whistle, horns) at the Archery and Shooting competitions only
- Rigid poles and fishing poles used to hold flags (as these are safety risks to other spectators, may restrict visibility, and impinge evacuation)
- Large food containers, ice buckets (as these may block the aisle and pose a risk on evacuation)
- Signage and banners containing religious, political, provocative or obscene content
- Food not for personal consumption
- Alcohol

The list of prohibited items will be displayed at points of entry where a search and screening operation is in place.

Exceptions

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Emergency services and certain accredited personnel, including workforce, will be permitted to carry items as required by their accreditation in order to enable them to carry out their functions.

Athletes and team officials in possession of full accreditation are permitted to carry up to five litres of alcohol, in sealed containers, into the residential areas of the Villages.

Tools of the trade

These include the requirements for people to bring items into venues that fall under the prohibited items policy but are required for categories of staff to undertake their work. Athletes, team officials and technical officials are permitted to carry a reasonable amount of liquids, aerosols and gels.

Requests for emergency assistance

Within the Athletes Village and Media Village

Details of emergency numbers to use within the Athletes Village and the Media Village will be issued in the welcome pack and will be displayed in all common areas, as well as on internal phones within each apartment. It will also be published on the rear of the residential apartment doors, along with the emergency service numbers used within Azerbaijan. Whilst on the village please use the number provided or locate a member of staff equipped with a personal radio for access to emergency services.

Elsewhere in Baku and Azerbaijan

If you are outside the Athletes Village, Media Village or a Baku 2015 competition venue, dial the emergency numbers provided within your welcome pack. If you are within a Baku 2015 venue and require emergency assistance, contact the nearest BEGOC representative to ensure a response from first responders.

he Games and Baku

Baku 2015 European Games

The European Games will be a multi-sport event for athletes from the National Olympic Committees in Europe and will be held every four years. The Games are owned, co-organized, and regulated by the European Olympic Committees (EOC). The European Games were created at the General Assembly of the European Olympic Committees on December 8, 2012 in Rome, Italy. At this General Assembly the right to host the Games was awarded to the City of Baku, Azerbaijan.

The Baku 2015 Organising Committee was established by decree of the President of the Republic of Azerbaijan on January 17, 2013. The Committee is chaired by the First Lady Mehriban Aliyeva. The Baku 2015 European Games Operations Committee (BEGOC) was established on March 4, 2013.

Games overview

- More than 6.000 Athletes
- More than 3,000 Team Officials
- 20 Sports / 31 Disciplines
- 25 Olympic Disciplines
- 6 Non-Olympic Disciplines
- 253 Medal Events
- 17 days of competition
- 18 competition venues
- 12 Sports part of the Road to Rio 2016 Qualification
- Opening Ceremony: 12 June 2015
- Closing Ceremony: 28 June 2015

Competition venues

The 253 medal events that make up the sport programme at the Baku 2015 European Games will be held at a total of 18 competition venues. These venues are divided in four geographical groupings:

- Village Cluster venues in the vicinity of the Athletes Village
- City Cluster venues in the vicinity of downtown Baku
- Flag Square Cluster venues in the vicinity of Flag Square
- Western and Other Venues venues to the west of downtown Baku, as well as Bilgah Beach and Mingachevir

The 18 competition venues, and the sports featured at each venue, are listed in the table below

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Sport/discipline	Competition venue
Aquatics – Diving	Baku Aquatics Centre
Aquatics – Swimming	Baku Aquatics Centre
Aquatics – Synchronised Swimming	Baku Aquatics Centre
Aquatics – Water Polo	Water Polo Arena
Archery	Tofiq Bahramov Stadium
Athletics	Olympic Stadium
Badminton	Baku Sports Hall
Basketball 3x3	Basketball Arena
Beach Soccer	Beach Arena
Beach Volleyball	Beach Arena
Boxing	Crystal Hall 2
Canoe Sprint	Mingachevir
Cycling – BMX	BMX Velopark
Cycling – Mountain Bike	Mountain Bike Velopark
	Bilgah Beach
Cycling – Road	Freedom Square
Fencing	Crystal Hall 3
Gymnastics – Acrobatic	National Gymnastics Arena
Gymnastics – Aerobic	National Gymnastics Arena
Gymnastics – Artistic	National Gymnastics Arena
Gymnastics – Rhythmic	National Gymnastics Arena
Gymnastics – Trampoline	National Gymnastics Arena
Judo	Heydar Aliyev Arena
Karate	Crystal Hall 3
Sambo	Heydar Aliyev Arena
Shooting	Baku Shooting Centre

Sport/discipline	Competition venue
Table Tennis	Baku Sports Hall
Taekwondo	Crystal Hall 3
Triathlon	Bilgah Beach
Volleyball	Crystal Hall 1
Wrestling	Heydar Aliyev Arena

Baku, and the history of the city

Baku is the capital and the largest city of Azerbaijan, as well as the largest city on the Caspian Sea and of the Caucasus region. It is located on the southern shore of the Absheron Peninsula, which projects into the Caspian Sea. At 28 metres below sea level Baku is the lowest lying national capital in the world and is home to approximately 2,5 million people. It is twinned with the European cities of Naples in Italy, Sarajevo in Bosnia and Izmir in Turkey.

The city consists of two principal parts: the downtown area and the old Inner City (Icherisheher). Baku is divided into 11 administrative districts (raions) and 48 townships. Among these are townships on islands in the Bay of Baku and the town of Oil Rocks built on stilts in the Caspian Sea, 60 km (37 miles) away from Baku. The Inner City of Baku along with the Palace of the Shirvanshahs and Maiden Tower were inscribed as UNESCO World Heritage Sites in 2000. According to the Lonely Planet's ranking, Baku is also among the world's top ten destinations for urban nightlife.

Baku is one of the few cities in the world to offer visitors the opportunity of enjoying all the attractions that a modern European city has to offer while also embracing traditions and culture that date back to medieval times.

Located at the crossroads of Europe and Asia, the city is one of the world's best-kept secrets with world class sporting and cultural events and modern and ancient attractions presenting no end of things to discover and enjoy.

The port city lies on the eastern side of Azerbaijan and is completely surrounded by the Caspian Sea - the world's largest lake.

The Games and Baku

Perhaps one of the most unique features of Baku is that it is the first European city in which the sun rises. The picturesque city is built on a high hill and forms an amphitheatre that slopes down to Baku Bay. It is often compared to San Francisco, or Naples in Italy with whom it is twinned along with the other European cities of Sarajevo in Bosnia and Izmir in Turkey.

Baku's reputation as the 'City of Contrasts' is well earned with the city having perfectly combined the beauty and intrigue of its ancient past with its ambition to establish itself as a modern European city featuring award winning architecture, business centre and skyscrapers.

The heart of Baku is the Old City which became a UNESCO heritage site in 2000. It has existed for thousands of years and is firmly established as the pearl of Azerbaijani architecture and culture. Within its walls visitors can travel back in time as they explore a maze of narrow cobbled streets, ancient caravanserais and the courtyards surrounding the 12th century Maiden Tower and the ornate Palace of the Shirvanshahs.

Azerbaijan's President Ilham Aliyev and First Lady and UNESCO and ISESCO Goodwill Ambassador Mehriban Aliyeva have been actively involved in the work which has taken place in recent years to restore and preserve this ancient heart of Azerbaijan.

The modern face of Baku is equally impressive. New developments have redefined the hills that line the picturesque Bay of Baku and even the coastline itself.

The iconic Heydar Aliyev Centre, designed by Zaha Hadid, provides a stunning setting for operas, symphonies, museum exhibits and modern art collections. Visits to The National Art Museum and Museum of Modern Art are also recommended.

Theatre is also a much-loved form of entertainment with Baku presenting a diverse range of theatre houses including a Mime Theatre and Puppet Theatre.

Baku's Flame Towers are the tallest skyscrapers in the city at 190 metres. The spectacular buildings which comprise apartments, a hotel and office blocks takes on another dimension each evening when thousands

of LED lights illuminate the façade of the three towers to display the movement of a fire visible from the farthest points of the city.

Another must see venue is the Heydar Aliyev Arena which has hosted numerous sports events. It will be home to Judo, Sambo and Wrestling during the Baku 2015 European Games. Azerbaijan's pop duo Ell & Nikki were crowned winners of the Eurovision Song Contest in 2011 with their song 'Running Scared'. Their success earned Azerbaijan the right to host the 2012 edition of the competition for the first time.

The event was staged at the magnificent Baku Crystal Hall, a 25,000 seat arena located near the National Flag Centre on a dramatic peninsula jutting out into the Bay of Baku.

Discover Baku

Shopping

Azerbaijan has been a popular choice for expatriates ever since large oil reserves were found in the country. The influx of westerners resulted in the availability of branded products, which has increased in dramatic proportions since independence. Prices of these products are not very expensive, but one needs to be careful against fake brands. For any foreign tourist, the country's arts and crafts section holds the maximum attraction.

In various cities of Azerbaijan, there are streets that sell handcrafts, silk, and other artefacts local to the city.

Café culture, music and dining

Baku's café culture and social scene revolves around Baku's city Boulevard which features a six-kilometre promenade of shops, restaurants, cafes, clubs and family friendly fairground rides. Here visitors can enjoy al fresco dining and cocktails in bar terraces overlooking the Caspian Sea.

Live music is a feature of the energetic and eclectic nightlife in the city. Visitors can experience home-grown rock bands, the ever popular karaoke bars, Baku's unique jazz or some traditional mugam folk music. Bars, clubs and discos are open till late in the morning, especially during weekends.

The city's excellent restaurants serve up an eclectic mix of international culinary styles ranging from five-star creations that will satisfy the most demanding gourmet to corner kebab shops for a taste of local flavour on the go.

Nine of the world's climate zones can be found in Azerbaijan. This provides lush fertile land which produces a great quantity of fresh herbs and vegetables which contribute to the high quality of the local food. Food forms a significant part of the culture in Azerbaijan and is deeply rooted in the history, tradition and values of the nation.

Azerbaijani Cuisine

Baku's café culture and social scene revolves around Baku's city Boulevard which features a six-kilometre promenade of shops, restaurants, cafes, clubs and family friendly fairground rides. Here visitors can enjoy al fresco dining and cocktails in bar terraces overlooking the Caspian Sea.

The city's excellent restaurants serve up an eclectic mix of international culinary styles ranging from five-star creations that will satisfy the most demanding gourmet to corner kebab shops for a taste of local flavour on the go.

Aside from the wonderful variety of soups and kebabs, Azerbaijan's most distinctive dish is the plov, a saffron rice-based dish which is traditionally accompanied by a variety of herbs and fresh vegetables.

Theatre

The kind of life that Azerbaijani people lead, the festivals they celebrate, their traditions and outlook towards life has a great impact on the theatre of Azerbaijan. Traditional ceremonies, their dressing styles, dialogs, all form an integral part of the Azerbaijani theatrical experience. Dramatic clothes, masks, traditional dances, chorus songs and dance dramatise a typical Azerbaijani play.

The development of theatre has come a long way since Soviet rule to independent Azerbaijan. Theatre during Soviet rule represented the struggle of Azerbaijan's people for their independence along with contemporary, cultural and traditional formations. Theatre after Azerbaijan achieved independence has changed much, with present

The Games and Baku

situations and topics affecting the content of the play. Theatre has started touring in foreign countries preserving and spreading their rich culture and tradition as well as the life of the Azerbaijani people.

Nightlife

Although it is not known for its nightlife, visitors to Baku can enjoy a host of lively bars and clubs to have some fun at night. Food and drinks are reasonably priced. Most nightclubs have sprung up in the last decade or so after the influx of oil industry expatriates. Bars, clubs and discos are open till late in the morning, especially during weekends.

Museums and Exhibitions

Azerbaijan has a long and rich history of culture, tradition and struggle for independence. A variety of interesting exhibitions can be found throughout the city.

Azerbaijan, the land of fire

Azerbaijan is often referred to as the Land of Fire, since ancient religions based on fire-worship originated here. One of the first names for Azerbaijan was Aturpatakan, translating to "a place where sacred fire is preserved".

Land of Fire originates from the sight of gas igniting on escaping from the ground, creating the effect of a burning hillside, at several sites in the Absheron peninsula, in the South Caucasus.

The South Caucasus is considered one of the first regions where fire was used. Nowadays there are 12 such fires throughout the Republic.

The most famous is the Yanar Dag, translated as the 'Burning Mountain', 27 km north of Baku city centre. It continuously vents flames of fire all year round, a process that has been going for around 1,000 years. Natural gas vents on the sides of the mountain ensure that the flame remains lit in wet weather.

Useful information

Banks and credit cards

There are a multitude of ATM machines around the city in Baku, most

The Games and Baku

of which accept international debit and credit cards. Depending on your account-holding bank, there may be limits on the amount of currency you are able to withdraw in one day. The withdrawal limit from most machines in the city is 500 New Manat (AZN) in one transaction.

Larger bank branches are open Mondays to Saturdays, but closed on Sundays. Smaller branches are closed on Saturdays and Sundays. International credit and debit cards are accepted in most restaurants and larger shops.

Currency

The currency in Azerbaijan is the Azerbaijan New Manat (AZN). One hundred qepik equals one Manat, and Manat notes come in 1, 5, 10, 20, 50 and 100 denominations.

It is not possible to exchange currency into Manat in countries other than Azerbaijan so visitors will need to use the foreign exchange desk at the arrivals hall at the airport or withdraw from ATMs around the city.

Electricity

Standard electrical power in Azerbaijan is 220v. Electrical equipment and appliances use the standard European 220-240v two-pin plug.

Gratuities and tipping

Tipping is not expected across Azerbaijan but is commonplace in Baku. Occasionally a service charge is included on the bill, particularly in more established hotels and restaurants. Like any other place in the world, tipping for above-average service will be appreciated.

Language

The official language is Azerbaijani but many people also speak Russian, Turkish and/or English.

The official language of the European Games will be English.

Opening hours

Office hours are officially 09:00 to 17:00 Mondays through Fridays. Banking hours are officially 09:30 to 17:30, Mondays through Fridays.

Shops generally open around 09:30 or 10:00 and close around 19:00.

Shops are open seven days a week. Bars and restaurants are open until at least 23:00.

Smoking

Smoking is permitted in public areas across Azerbaijan, including most restaurants and bars. Smoking will not be permitted in any Baku 2015 European Games venue except for designated smoking areas.

Taxes (VAT)

VAT in Azerbaijan is similar to that in most European VAT systems, with tax levied on the supply of most goods and services and on the import of goods. VAT payers are entitled to recover the amount of VAT paid on purchases (input VAT) that exceeds the VAT received from their taxable supplies (output VAT).

Telephones

The country code for Azerbaijan is 994 and the city code for Baku is 012. The city code for Mingachevir is 2427. The international exit code for calling out of Azerbaijan is 00 and must be dialled before the relevant country code and telephone number.

Azerbaijani mobile phone numbers have 10 digits and most mobile numbers start with 050 or 051. All 10 digits must be dialled for calls within Azerbaijan. For example: 050-123-XXXX.

When calling from outside Azerbaijan, the country code then number minus the zero should be dialled. For example: +994-50-123-XXXX.

Time Zone

Azerbaijan is UTC+4 hours. Daylight savings time is used in Azerbaijan so clocks go forward on the last Sunday in March and go back on the last Sunday in October.

Tourist information

Baku tourism information can be found at www.tourism.az

Notes



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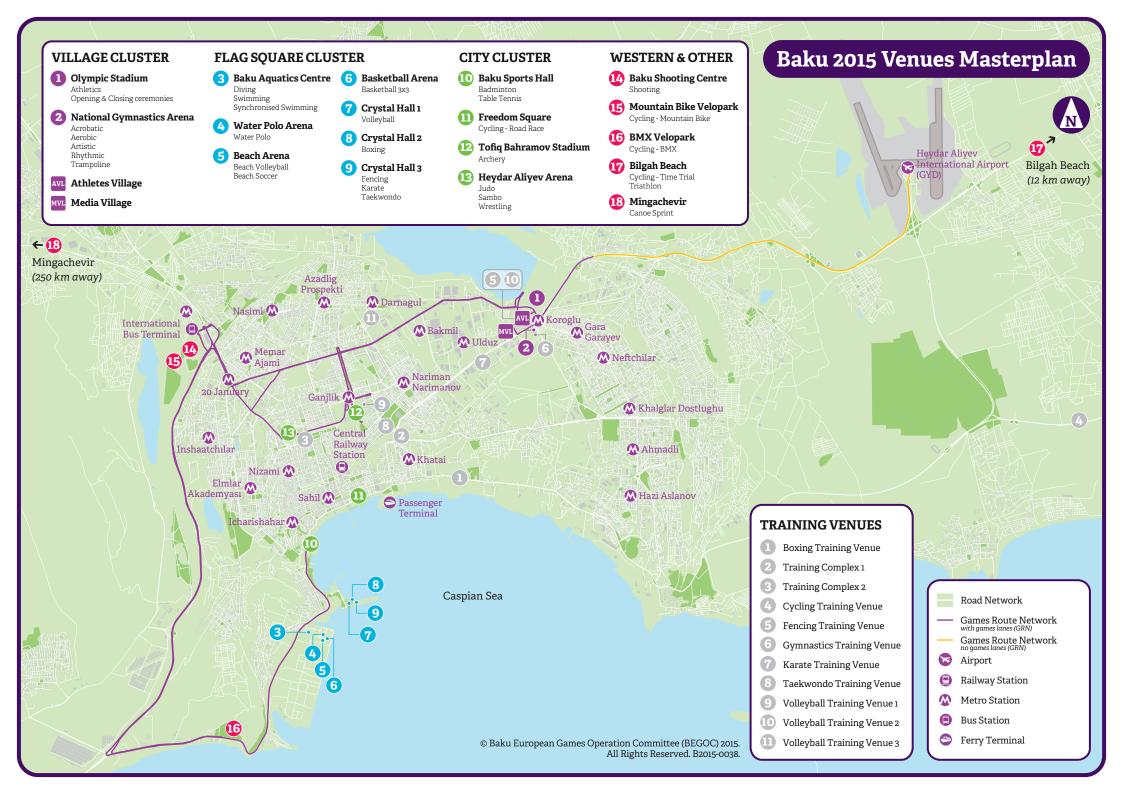
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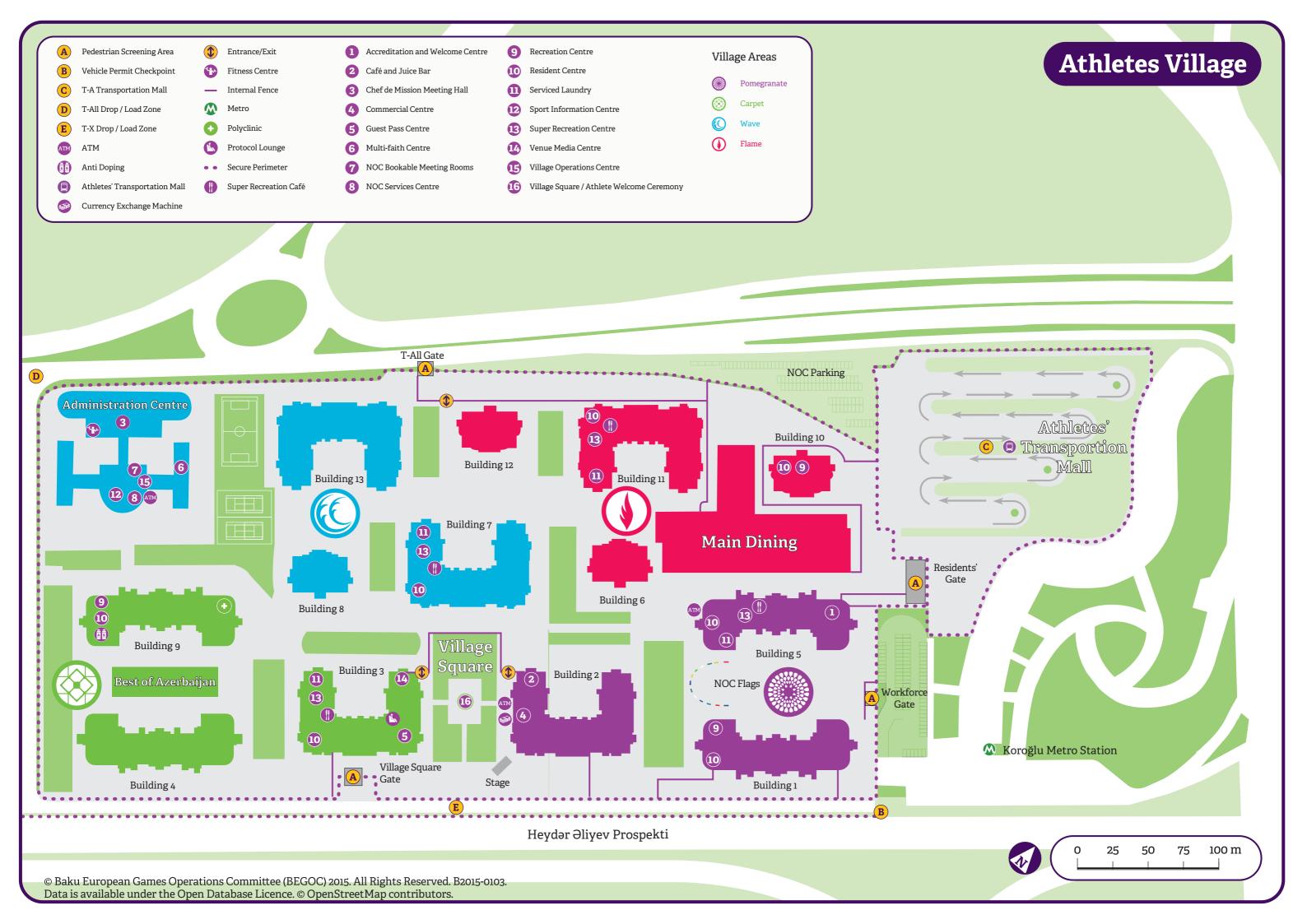


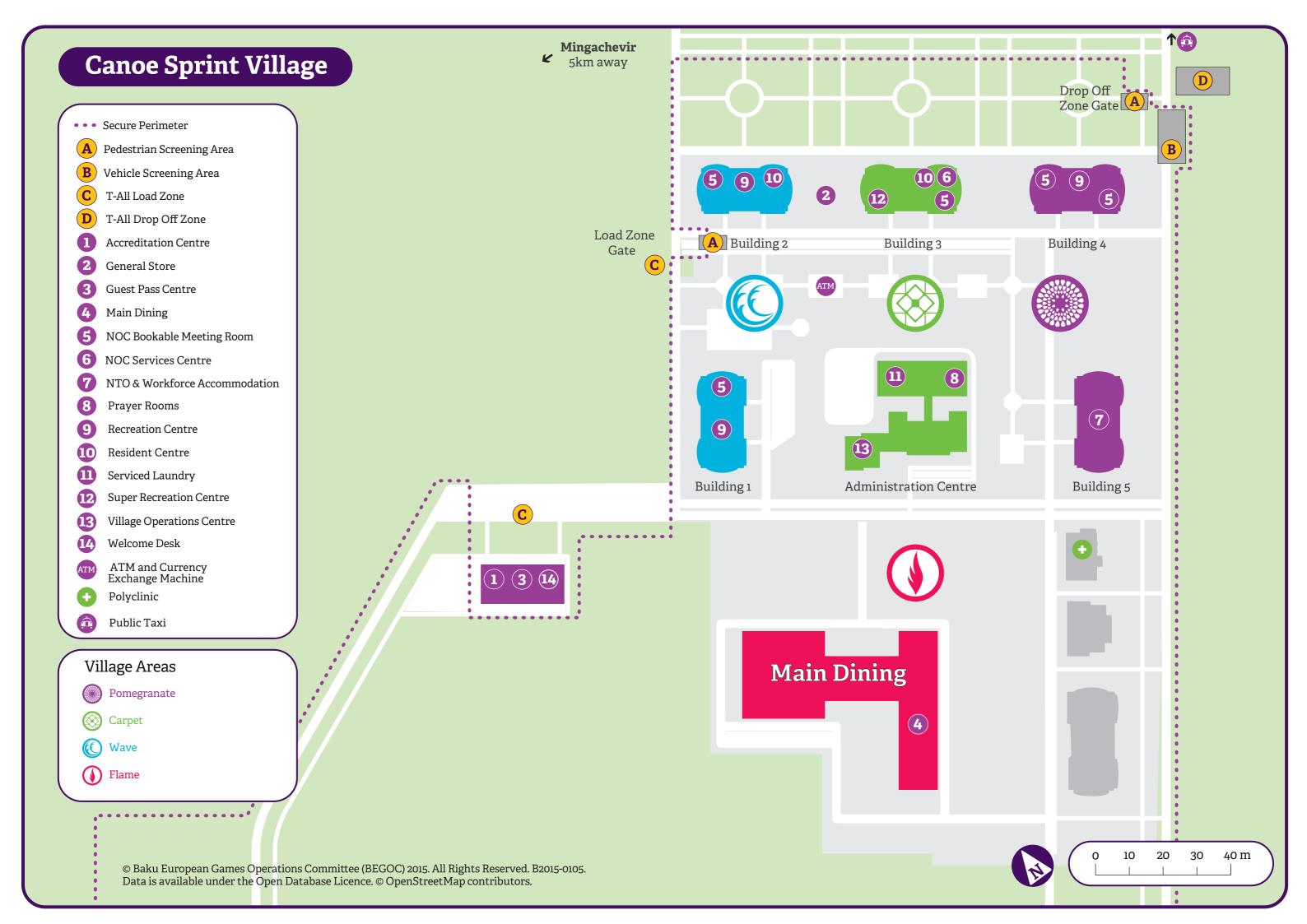


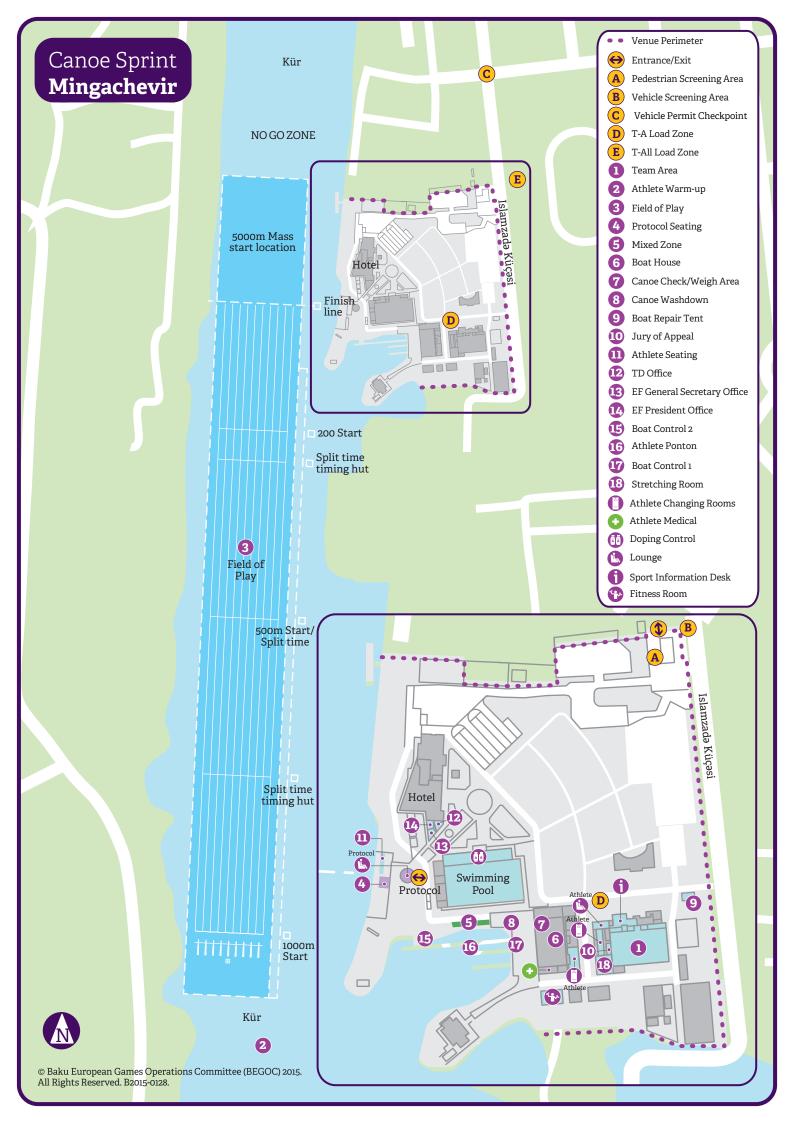
Preliminary round Final/Medal Event Ceremony

Daily Schedule Baku 2015 HEUROPEAN GAMES		Tremmary round						Ceremony											
Language: Er		English	Fri 0	Sat 1	Sun 2	Mon 3	Tue	Wed 5	Thu 6	Fri 7	Sat 8	Sun 9	Mon 10	Tue	Wed 12	ης Thu 13	ης Fri 14	Sat 15	ηθ Sun 16
Village Cluster			·	•				•	•	•			•	•	•		•		
STA Olympic Stadium		Ceremonies																	
OTA Clympic Stadium	AT	Athletics											1						
	GA	Artistic Gymnastics				2			2		10								
National Gymnastics	GR	Rhythmic Gymnastics								1		6							
NGA Arena	GT	Trampoline										4							
7 11 011 12	AC	Acrobatic Gymnastics								2		4							
	AE	Aerobic Gymnastics										2							
Flag Square Cluster																			
	DV	Diving							2	2	2	2							
BAC Baku Aquatics Centre	SW	Swimming												7	8	9	7	11	
	SY	Synchronised Swimming				2	2												
WAP Water Polo Arena	WP	Water Polo									1	1							
BBA Basketball Arena	В3	Basketball 3x3															2		
DEA Decelo Assure	BF	Beach Soccer																	1
BEA Beach Arena	BV	Beach Volleyball									1	1							
CH1 Crystal Hall 1		Volleyball																1	1
CH2 Crystal Hall 2	вх	Boxing														5	5	5	
		Fencing												2	2	2	3	3	
CH3 Crystal Hall 3		Taekwondo					2	2	2	2									
•		Karate		6	6														
City Cluster																			
TBS Tofiq Bahramov Stadium	AR	Archery						1	2				1						
DOLL Dales Coasta Hall	BD	Badminton																2	3
BSH Baku Sports Hall	TT	Table Tennis				2				2									
	JU	Judo														5	6	5	2
HAA Heydar Aliyev Arena	SC	Sambo											8						
		Wrestling		4	4	4	4	4	4										
FSQ Freedom Square		Cycling Road									1	1							
Vestern & Other Venues		, , ,																	
	TR	Triathlon		1	1														
BIL Bilgah Beach		Cycling Road							2										
MIG Mingachevir		Canoe Sprint				5	10												
BMX BMX Velopark		Cycling BMX																	2
VEL Mountain Bike Velopark		Cycling Mountain Bike		2															
SHO Baku Shooting Centre		Shooting					3	3	2	2	3	3	3						
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